

BOARD OF SEWER COMMISSIONERS

MEETING MINUTES

Wednesday, November 7, 2012

Carby Street Municipal Office Building, Champagne Meeting Room

Jim Connors called the meeting to order at 8:00am

Present:

Commissioners: Jim Connors, Chair; Frank MacPherson; and Tony Antonellis

Staff: Todd Korchin, Chris Gallagher, and Laura Fiske

Minutes were recorded by Liz Keefe

Approval of Minutes: August 8, 2012

Minutes were approved and signed by Frank MacPherson

1. Hurricane Sandy

- Thank you from the Sewer Commission to Bob Angelo, Rich Barry and Shaun Degnan for their exceptional work during Hurricane Sandy. They worked for approximately 36 hours to keep the Pumping Stations running through out the storm and power outages.
- Nstar response time during the storm is a major concern. Todd Korchin proposed meeting with Nstar to propose Westwood having one Nstar fully staffed crew in Westwood during major storms. The Sewer Department and Sewer Commissions major concern during storms is power outages at the Pumping Stations that can become a public safety issue and/or a liability issue for the town. The Commissioners have requested we put the towns concerns about response and proposal of one fully staffed Nstar stationed in Westwood in big storms in a letter to Nstar. This will provide a formal record of the Sewer Commission's concerns. Jim Connors is going to call the Selectman and let them know the Sewer Commission will be sending this letter to Nstar. Todd Korchin and the Sewer Department will compose the letter.
- Jim Connors proposed the Sewer Commission purchase two new portable generators to make sure we will be able to power Farm Lane and Sycamore Pumping Stations during power outages. This will allow the portable generator currently owned by the Sewer Department to be used for problems at any of the other 8 Pumping Stations. The funds for the generators will be put into the Capital Planning Budget. Jim Connors would like to try and purchase the generators using FY13 funds. Todd Korchin and Bob Angelo will look into what type of generator and what size would best suit the needs of the Sewer Department. They will also consult with CDM as to what other towns of our size use for generators before making a recommendation to the Commissioners.
- Tony Antonellis asked if the Fox Meadow Pumping Station that is privately owned needed any assistance from the Sewer Department during the storm. The town had not been contacted for any assistance during the storm. Chris Gallagher will check with owner of Fox Meadow Pumping Station to see how they fared in the storm. The Sewer Commissioners want to check on how Fox Meadow is doing as they anticipate the pumping station being run by the town at some point in the future.

- Tony Antonellis inquired how Nstar was doing keeping up with tree maintenance. Todd Korchin responded that Nstar was doing a good job keeping up with tree maintenance and been very proactive in this area the last few years.

2. Drainage and Catch Basins

- Todd Korchin reported that all the drains had been cleared with a sweeper before Hurricane Sandy and there were no overflows during the storm. There were a few problems in front of Thurston Middle School which is typical of that area.
- Tony Antonellis inquired if the DPW cleans the catch basins in town. Todd Korchin responded that we have Truax, a Catch Basin Drain and Maintenance Company come in once a year to clean out the catch basins. The Department of Public Works handles the cleaning throughout the year.

3. Sewer Lining Project (CDM)

- Phase I of the sewer lining project is complete.
- Layne Inliner had some problems throughout Phase I that between Bob Angelo, Rich Barry, Shaun Degnan, and CDM were resolved. The Commissioners inquired about the problems with the project. Chris Gallagher explained that the liner needs to be steamed for a certain amount of time and then cooled for a certain amount of time. If that is not done correctly the liner will not set properly. This usually will only occur once on a project but it occurred multiple times on this project. Jim Connors wanted to know why it happened so frequently. Chris Gallagher responded that the crew from Layne Inliner was the issue. They did not take into account the field conditions such as areas with more ground water needed to be heated up longer and took longer for the steam to dissipate. The issues have all been corrected to the satisfaction of Bob Angelo and Chris Gallagher.
- CDM was very helpful assisting with the problems with Layne Inliner and helped the town get Layne Inliner to double their warranty to 2 years on the lining project. CDM also assisted in having Layne Inliner bring in a TV crew to make sure there are no issues with the work that was done. The Sewer Department will also bring in a separate TV crew to inspect the work.
- Todd Korchin proposed that the next phases of Sewer Lining Project be completed in small phases instead of completing the remainder of the project in one season. He wants to make sure all phases of the project are being completed correctly. Chris Gallagher and Bob Angelo are both in agreement with this proposal. The Commissioners agreed with this plan of action.
- The Sewer Department and CDM will begin working on the design plan for the phase of the project. The Sewer Department has \$300K had approved at Town Meeting for engineering the design plan.
- The Sewer Department will consult with CDM on the best ways to implement the different phases of the project.

4. Rules and Regulations

- Frank MacPherson, Sewer Commissioner and CDM submitted revisions to the Sewer Department Rules and Regulations

- Todd Korchin, Chris Gallagher and Bob Angelo will review revisions and update the Rules and Regulations and submit them to the Commissioners for review in the next few weeks for their final approval. The Sewer Department will post the revised Rules and Regulations on the town website while waiting for final approval from the Sewer Commissioners
- Sewer Commissioners will not give final approval until January 2013.

5. Sewer Connection from Walpole to Bubbling Brook Road

- Tom Taylor Walpole resident and John Glossa, Glossa Engineering Inc. of East Walpole, asked the board for approval to extend the Westwood sewer service to Tom Taylor's property in Walpole. Tom Taylor and John Glossa approached the Westwood Sewer Commission approximately one year ago about the proposed sewer connection. At that time the Sewer Commissioners requested more detailed engineering information.
- Tom Taylor owns 13.7 acres in Walpole and 2.29 acres in Westwood. He resides at 44 Bubbling Brook Rd. located in Walpole. His home is currently using a septic system. He is building an additional 2 homes on his property making Bubbling Brook Rd into a cul-de-sac. He is requesting to connect his house and the 2 new homes to Westwood sewer.
- Sewer Commissioners inquired how many additional Walpole residences the connection would pass that might also want to connect to Westwood sewer. Chris Gallagher responded it would pass 5 Walpole homes w/the potential of 32 total bedrooms. Bob Angelo and Chris Gallagher both agree the Brook Street Pumping Station could handle the new usage with minimal impact to the system.
- Tony Antonellis inquired what the potential land development in that area would be on Westwood land. If there was a development in Westwood in that area the Sewer Department is required to provide them with sewer. The Sewer Department and the Commissioners have to be satisfied the Brook Street Pumping Station has the capacity to handle any potential future developments in Westwood. Bob Angelo, Todd Korchin and Chris Gallagher will go over potential land development in Westwood. They will make sure Brook Street Pumping Station could handle the consumption of potential developments in Westwood in addition to the Walpole properties. If the Sewer Department decides the Walpole/Westwood sewer connection to Tom Taylor's property needs further review CDM can examine the proposed connection and Tom Taylor would be responsible for CDM's fee.
- The Commissioners requested a copy of the Walpole/Westwood Inter-Municipal Sewer Agreement to review.
- If Bob Angelo, Todd Korchin and Chris Gallagher decide it is ok to move forward after reviewing all the factors involved Jim Connors would like to go see Tom Taylor's property with Todd Korchin and Chris Gallagher before giving the go ahead to Tom Taylor and John Glossa on the proposed sewer connection.

6. Other Business

- Next meeting being planned as a Capital Meeting for early December
- Invite Pam Dukeman to December Meeting
- Meeting in January will approve Rules and Regulations

Jim Connors adjourned the meeting at 9:05am

Approved:

1/23/13

Date



Sewer Commission, Clerk