

**BOARD OF SEWER COMMISSIONERS
MEETING MINUTES**

April 7, 2016

Carby Street Municipal Office Building, Champagne Meeting Room

The meeting was called to order at 8:01 am

Present:

Commissioners: Jim Connors, Chair, Frank MacPherson and Tony Antonellis

Staff: Todd Korchin, Jeff Bina and Rich Barry

Daniel Bailey (Pierce Atwood LLP)

Environmental Partners Group: Bob Rafferty

Minutes recorded by Tish Healey

Approval of Meeting Minutes

December 1, 2015 and January 27, 2016 Meeting Minutes were approved unanimously.

Environmental Partners Group: I/I

The appropriation of \$660.0k in funds for Phase I and II of the Inflow and Infiltration project to be presented at Spring 2016 Town Meeting. The request for appropriation of funds was approved unanimously by the Financial Commission in March 2016.

- Phase I: Lining of sewer pipes in designated neighborhoods, timeline to complete July-November.
- Phase II: Exploration of high water areas

Frank MacPherson would like an update on potential areas with groundwater leakage and what is the cost savings once the pipes are lined. Per EPG, the lining should last 100 years. Currently, the Town has 415,000 linear feet of sewer main pipe. Of that amount, there is 215,000 linear feet of asbestos cement pipe with 13% of that lined. Phase I involves lining another 6,000 linear feet.

Tony Antonellis inquired whether we were testing for groundwater infiltration at the Arcadia pump station. EPG is reviewing the pump station records for obvious fluctuations in the pumping flow rates, indicating groundwater infiltration or surface water inflow. Jeff Bina will present a report of the data at the next Sewer Commission meeting.

Capital Projects

- Vehicle request (\$105,000): Sewer service truck and an administrative vehicle
- Stormwater Compliance (\$30,000): to permit testing, investigation of sewer pipes
- Inflow/Infiltration (\$666,000): Phase I and II

Dan Bailey asked how Westwood is positioned on the new stormwater guidelines (NEPDS- National Pollutant Discharge Elimination System) that are due to be released. BETA Engineering has reviewed catch basins and outfalls, and the Town of Westwood has a GIS system that maps catch basins and outfalls. Jeff Bina stated that among many new requirements, one is that we need to develop a program for tracking quantity and disposal of catch basin and street sweeping cleanings. Overall, Todd Korchin feels that the Town is in good shape with stormwater mapping.

Jim Connors would like Dan Bailey to update the Commission on Stormwater Guidelines.

Second Meter Update

Dan Bailey presented the proposed Second Meter policy to the Board. The Sewer Commission will only grant a credit for second meter usage for the past 12 months, each case as evaluated individually by the Sewer Department. The Second Meter policy, as amended, was approved unanimously by the Sewer Commission.

Other Business that may come up properly before the Board

The Planning Board is reviewing a potential 10 lot subdivision at Hedgerow Lane. Jeff Bina will request expected sewer flow rates from the Subdivision Developer. The discussion on this subject is to be tabled and continued at the next Sewer Commission Meeting.

Schedule next meeting

The next Sewer Commission Meeting will be held on June 2, 2016 (with a secondary date of June 3, 2016).

Tony Antonellis exited the Sewer Commission meeting at 8:25 am.

Environmental Partners Group: Grove Street

At 8:27 am, EPG presented the plan for the Grove Street sewer connection. EPG has currently completed 50% of the design work, with construction anticipated to be complete by the end of July 2016. Grove Street and Summer Street residents that front the construction area will be assessed 50% of the construction cost based on their square footage.

Frank MacPherson inquired as to what will be the resident's betterment charge for the sewer construction costs. The betterment charge will be assessed to any residence that has frontage on the Grove Street and Summer Street construction area. Jeff Bina will work with Dan Bailey to calculate the estimated betterment charge and report back to the Sewer Commission.

One property on Grove Street will be required to access the sewer stub approximately 500 feet from their property. The stub is located at the terminal sewer manhole on the gravity sewer pipe. Due to design constraints the gravity sewer line could not be installed to the property in question. Dan Bailey questioned whether there were similar stub arrangements in town. Jeff Bina stated that two exist on High Street.

Adjourn: Motion to adjourn at 8:49 am by Mr. Connors, seconded by Mr. MacPherson.

Approved:

Date



10/20/16

Sewer Commission, Clerk