

**BOARD OF SEWER COMMISSIONERS
MEETING MINUTES**

**November 14, 2014
Carby Street Municipal Office Building, Champagne Meeting Room**

The meeting was called to order at 8:05 am

Present:

Commissioners: Jim Connors, Chair, Frank MacPherson, and Tony Antonellis

Staff: Todd Korchin and Rich Barry

Daniel Bailey (Rackemann, Sawyer and Brewster)

Environmental Partners: Robert Rafferty and Stephen Olson

Benchmark Representative: Mr. Mike Terry and Mr. Leo Bloom

Residents: Mr. Yanni Tsipsis, Mr. Bob Rands and Ms. Arlene Bonura

Minutes recorded by Tish Healey

Sewer budget and segregation of funds

- Board suggested segregating \$500k for emergency funds. Todd will review with Pam and present final proposal at next sewer meeting.

Grove Street Sewer

- Environmental Partners (EPG) presented the conceptual design of the proposed Grove Street Sewer extension (see attached memo)
- EPG completed soil borings on Grove Street. There is presence of broken ledge near 139 Grove Street, which is not difficult to remove.
- The conceptual plan proposes relocating the existing water line from the north side of the road to the south side of the road, near the gas line.
- Gravity can be used for majority of road, with the exception of the properties listed at 151,157,165 and 465 Grove Street. These properties will need to utilize pumps.
- The sewer connection will utilize the Summer Street pump station.
- A Grove Street resident expressed the need to get water and gas service to Grove Street as well. Currently, water and gas is not available on the entire road.
- Proposal for project to be completed during summer months, as road will need to be closed for construction. Police detail costs are included in estimate. Estimate includes a 30% contingency cost, and 20% cost for engineering design, permitting, bid, and construction service.
- Projected cost of project \$1.3 million. Grove Street residents will be responsible for 50% of the cost.
- Need to present at January Fin Com meeting and to the Westwood Land Trust. Also, Residents would need to request a BOS warrant article for consideration at the spring town meeting (2015).

Benchmark Project Update- Sewer Review

- EPG was asked to conduct an independent review of the Benchmark Property study regarding potential sewer connection to our system on Clapboardtree Street.
- Sewer Commission would like to review study as completed by Environmental Partners Group (EPG) and schedule further discussion for the next Sewer Commission meeting
- Benchmark would like a copy of EPG completed study.
- Pertaining to any discussions of Benchmark Properties, Commissioner Antonellis recused himself from the matter pending receipt of an opinion from special town counsel with respect to a potential conflict of interest.
- Benchmark Properties could potentially connect into Norwood sewer at an increased cost to the project.

Proposed Subdivision with sewer connection- off Far Reach Road

- Please put project on the agenda for the next Sewer Commission meeting. Board will review materials as supplied by Jeff Bina.
- Commission Connors recused himself from the matter pending receipt of an opinion from special town counsel with respect to a potential conflict of interest. *Amendment January 15, 2015 meeting: Per opinion of Special Town Counsel, Commissioner Connors is not required to recuse himself from discussion as pertaining to the potential sewer connection for the Far Reach Road subdivision.*
- The Department of Public Works will draft a letter to potential homeowners, detailing the homeowner responsibility to provide generator power to their sewer pumps in case of power loss. It is not the responsibility of the DPW to provide secondary power to pumps.

Wall Street Development

- Pam Dukeman provided a financial summary of the Sewer Department as requested by Wall Street Development.
- Public Information as requested by Wall Street Development was submitted to Lou Petrozzi in November.

Other Business that may come up properly before the Board

- Resident on Clapboardtree Street expressed her gratitude to Jeff Bina and Rich Berry for working diligently to solve a sewer odor issue at her property. The Sewer Department removed a manhole and installed rain covers to correct the problem. Resident would like to be informed of next Sewer Commission meeting and any further discussion regarding Benchmark Properties.
- Resident requested a hardship approval of a payment plan for an outstanding sewer bill. Request was made via letter to the Department of Public works. The Commission voted in favor of a \$50 per month payment plan until the bill is paid in full.

Schedule next meeting

- Next meeting is scheduled for January 8, 2014 at 8:00 am

Jim Connors adjourned the meeting at 9:15 am

Approved:

Date

2/27/15

Frank X. Marple

Sewer Commission, Clerk