

**BOARD OF SEWER COMMISSIONERS
MEETING MINUTES**

September 25, 2015

Carby Street Municipal Office Building, Champagne Meeting Room

The meeting was called to order at 8:12 am

Present:

Commissioners: Jim Connors, Chair, Frank MacPherson, and Tony Antonellis

Staff: Todd Korchin, Jeff Bina, and Rich Barry

Town of Westwood Finance Director- Pam Dukeman

Daniel Bailey (Pierce Atwood LLP)

Minutes recorded by Tish Healey

Opening Comments

- Dan Bailey has accepted a position with the law firm of Pierce Atwood LLP. Tony Antonellis made a motion to continue the Sewer Commission engagement of Attorney Dan Bailey, as currently employed with Pierce Atwood LLP. Dan serves as special counsel for the Board of Selectmen and multiple town boards. The Sewer Commission would like to thank Dan Bailey on his continued work for the Town of Westwood. Mr. Antonellis motion seconded by Frank MacPherson, and approved unanimously.

Approval of Meeting Minutes

- July 28, 2015 Meeting Minutes, as amended, were approved unanimously.

Porsche/Audi/Acura Dealership (Providence Highway) - *Proposed Sewer Connection*

- Discussion to be tabled for future review.

Executive Session The Board voted pursuant to roll call vote, to move into executive session to discuss the potential litigation regarding a possible challenge by one person of the Town of Westwood sewer connection fees. By roll call vote, the executive session began at 8:35 am and ended at 8:40 am. Motion to end executive session was approved unanimously by Mr. Connors, Mr. Antonellis and Mr. MacPherson.

Other Business that may come up properly before the Board

- Inflow and Infiltration update was presented by Jeff Bina, Town Engineer. Jeff met with Environmental Partners Group (EPG) to draft a plan of areas in need of review; once the EPG report is completed the results will be presented at a future commission meeting.
- The \$385,000 immediate pump station upgrade project (Tighe and Bond) is scheduled for bid review in early November 2015. It is estimated that a bid will be awarded and the work to begin in early December 2015.
- On September 17, 2015 the DPW was notified of a sewer backup at a residence. The Westwood Highway Department received a phone call from the Westwood PD at approximately 22:00. Staff was on site by 11 pm and proceeded to investigate sewer manholes (SMH). There was difficulty locating SMH's in the dark and in the easement; therefore due to the dark conditions, it was decided to wait until daylight to proceed. The next morning after confirming the condition of the SMH, it was decided to mobilize the sewer division jet truck to attempt to clear the blockage. With our jet hose limited to 400 feet, the Town of Norwood was contacted for the additional support of their jet truck. At approximately 960 linear feet the blockage was cleared. Jeff Bina submitted a sewer main incident report to Marie O'Leary (Town Accountant) and MIAA Insurance. The Homeowner submits a claim through their insurance company and will be responsible for the homeowner deductible, unless the Town is shown liable due to negligence. It is noted to review our sewer regulations to include a requirement for a check valve, which may have prevented the backup in the basement toilet at 20 Beverly Lane. All post incident action items are listed below.
 - Check flow at SMH at the residence
 - Jet/clear sewer mains in Windsor Road and surrounding pipes
 - Investigate potential causes of blockage (grease, solid, other)
 - Investigate potential access to gravity pipe in sleeve
 - Clear sewer easement
 - Purchase additional jet hose

Schedule next meeting

- The next Sewer Commission meeting is tentatively scheduled for October 27, 2015 at 8:00 am. Alternative date will be October 26, 2015 at 8:00 am.

Grove Street Sewer-

- Mr. Antonellis left the Board meeting at 8:40 am and has recused himself from any discussion pertaining to the Grove Street sewer connection.
- Dan Bailey has completed the fall town meeting warrant article for the lower Grove Street sewer connection. The total warrant article to be submitted is for \$400,000 and will be reviewed at the Financial and Warrant Commission meeting on September 29, 2015.
- The town is responsible for 50% of the cost, with the residents responsible for the remaining 50%.
- Frank MacPherson questioned how the residents cost per home is determined. Each resident will be assessed a betterment charge and will have up to 20 years to repay. The cost per home is determined by a calculation of the frontage square footage. Dan Bailey will work with Todd Korchin and Jeff Bina for the final cost analysis breakdown and relay this information to those residents involved in the lower Grove Street connection.
- The upper portion of Grove Street and the potential sewer connection will be reviewed for the spring 2016 Town Meeting.

Adjourn: Motion to adjourn at 8:54 am by Mr. MacPherson, seconded by Mr. Connors.

Approved:

Date

 12/1/15

Sewer Commission, Clerk