

**BOARD OF SEWER COMMISSIONERS
MEETING MINUTES**

December 1, 2015

Carby Street Municipal Office Building, Champagne Meeting Room

The meeting was called to order at 8:02 am

Present:

Commissioners: Jim Connors, Chair, and Frank MacPherson (Tony Antonellis joined the meeting at 8:20 am)

Staff: Todd Korchin and Jeff Bina

Daniel Bailey (Pierce Atwood LLP)

Resident: Yanni Tsipis (152 Grove Street)

Minutes recorded by Tish Healey

Grove Street Upper

Resident at 152 Grove Street was in attendance. The residents at Upper Grove Street (4 homes in total) are requesting that the Sewer Commission support the utilization of town funds to complete the installation in the public way of these 4 homes to current sewer stubs. The resident would be responsible for any construction costs on their private property. The residents contracted a civil engineering firm, Joyce Consulting, to create installation plans and were submitted to the Town of Westwood engineering department, which requested a few changes to the initial plan. The resident's preliminary project estimate is approximately \$100.0k. The Town engineering department has not developed its own cost estimate. Todd Korchin questioned whether the cost estimates were prevailing wage. Mr. Tsipis stated he was not sure if the estimate was prevailing wage or private.

Currently, there are 4-5 stubs for all properties on Upper Grove Street. Each line is designed to support one residential home, with a pumping system to be constructed on each property. The construction cost of the pumping system is the responsibility of each resident. Frank MacPherson questioned whether the pipe size in the public way is large enough to support future use.

The plan for lower Grove Street is to supply stubs for each resident, similar to what is available on upper Grove Street. This plan was approved at the fall 2015 town meeting. Dan Bailey stated that the upper portion of Grove Street was supplied with the infrastructure (stubs) for each resident to tie into the town sewer system. It should be the responsibility of the resident to pay for the construction to each stub. Todd Korchin and Jeff Bina will review the plans and give a recommendation to the Sewer Commission at the January 2016 meeting. The Grove Street discussion ended at 8:19 am.

Tony Antonellis joined the meeting at 8:20 am.

Resident Request- Sewer Connection

Tony Antonellis moved to accept the request of the petitioner. The Commission will extend a 24 month payment plan for the \$4,700.00 sewer connection fee, as outlined by the Sewer Commission Chair. If the petitioner is in arrears more than 60 days the plan will be in default, and a tax lien will be placed on the property. Frank MacPherson seconded, and was approved unanimously by Jim Connors.

Schedule next meeting

The next Sewer Commission meeting will be scheduled for January 27, 2016 at 8:00 am.

Executive Session The Board voted pursuant to roll call vote, to move into executive session to discuss the potential litigation regarding a possible challenge by one person of the Town of Westwood sewer connection fees. By roll call vote, the executive session began at 8:25 am and ended at 8:35 am. Present were Mr. Connors, Mr. Antonellis, Mr. MacPherson, DPW Director Todd Korchin and Town Engineer Jeff Bina. Tish Healey was present to record the minutes. Motion to end executive session at 8:45 am was approved unanimously by Mr. Connors, Mr. Antonellis and Mr. MacPherson.

Other Business that may come up properly before the Board

Mr. Antonellis moved to establish a proposal for the handling of all future second meter fee adjustment requests. All future requests will be brought directly to the Department Head first, then the Chairman. If a settlement cannot be reached then the request will be brought before the Sewer Commission. Mr. MacPherson seconded and approved unanimously.

Approval of Meeting Minutes

Meeting Minutes for Feb 27th, March 27th, May 11th, May 18th, and September 25th were approved unanimously.

Prime Motor Group 375-411 Providence Highway (Sewer Connection)

- Mr. Antonellis left the Board meeting at 8:45 am and has recused himself from any discussion pertaining to Prime Motor Group (Proposed Porsche/Audi/Acura Dealership).
- Existing buildings (375 and 411 Providence Highway) are in the process of being demolished and replaced with 3 buildings. The project does not create a new connection to the Town sewer system; however the use of the property is changing. The Town of Westwood Sewer Division requires that a change in building use would require a fee due to the change in title V flow rates.
- Prime Motor Group is asking for the Commission to consider an adjustment of the sewer connection fee due to their estimation of flow rates that are lower than current Title V rates. Current Title V rates are 150 GPD/bay compared with Prime Motors estimates at 69 GPD/bay. Prime Motor estimates are based upon existing dealerships at 425 and 420 Providence Highway.
- Dan Bailey would like the Commission to continue with our guidelines based upon Title V rates.
- Fee for changes in use was tabled for future discussion.

Adjourn: Motion to adjourn at 9:05 am by Mr. MacPherson, seconded by Mr. Connors.

Approved:

Date 

4/7/16

Sewer Commission, Clerk

List of Documents

A. Prime Motor Group (Proposed Porsche/Audi/Acura Dealership)

(PDF)