

**BOARD OF SEWER COMMISSIONERS  
MEETING MINUTES**

**January 5, 2017**

**Carby Street Municipal Office Building, Champagne Meeting Room**

The meeting was called to order at 8:06 am

**Present:**

Commissioners: Jim Connors (Chair), Frank MacPherson and Tony Antonellis

Staff: Todd Korchin, Rich Barry

Daniel Bailey (Pierce Atwood LLP)

44, 47 and 48 Bubbling Brook Road- Gerald Blair, John Glossa

Minutes recorded by Tish Healey

**A. Bubbling Brook Road (44, 47 and 48) Sewer Agreement:**

The Town of Westwood received a request from Mr. Blair, the attorney representing Mr. Taylor and a subdivision located at 44 Bubbling Brook Road, Walpole Massachusetts. Mr. Taylor would like the Sewer Commission to approve the connection of the 3 lot subdivision at 44, 47 and 48 Bubbling Brook Road to Westwood town sewer.

Mr. Connors asked if the subdivision is restricted to one single family residence per lot and not commercial or multi-unit zoned. Mr. Blair stated the lots are restricted per the Walpole Planning Board and Walpole Zoning Board to only single family residences and cannot be converted to commercial space. Dan Bailey agreed with the statement by Mr. Blair. Mr. Connors inquired whether the sewer connection fee will be paid to Walpole or to Westwood. Mr. Glossa (Engineer) stated that typically the Builder goes to the Walpole Building Department and pays the connection fee to the Walpole Sewer Department. Mr. Connors would like the connection fee for each residence paid directly to Westwood.

Mr. MacPherson inquired as to who owns the sewer pipes and who is responsible for the sewer pipe maintenance. Westwood owns approximately 100 feet of the pipe located in Westwood and would be responsible for any backups located the section of pipe in Westwood. Walpole would be responsible for any maintenance issues in the pipe located in Walpole. Mr. Glossa stated the Subdivision Homeowner Association (HOA) is 100% responsible for their pipe maintenance and each residence will have a grinder pump installed. Mr. MacPherson inquired as to whether Westwood would have the right to inspect the pump installation in each home. Mr. Glossa recommended contacting Walpole for their inspection rules. Mr. Antonellis asked whether a garbage disposal can be installed with a grinder pump and yes, a garbage disposal can be used. Mr. Glossa stated the residences are installing efficient grinder pumps and the HOA will own and maintain the sewer pumps in each residence. Mr. Glossa confirmed that a manhole was installed in Walpole in 2002, and Walpole will be contacted first if a backup is present.

Mr. Connors questioned whether an additional 5% administrative fee should be added to each of the sewer connection fees at 44, 47 and 48 Bubbling Brook Road. Mr. Antonellis recommended reviewing any potential administrative charges at a future meeting and the Commission must apply the additional charges globally to any neighboring town that is using Westwood sewer.

Mr. Bailey recommended approving the Sewer Service Agreement for 44, 47 and 48 Bubbling Brook Road subject to the following two conditions. Each single family residential home must pay the sewer connection fee to the Town of Westwood prior to installation and Special Counsel to the Sewer Commission will need to review the Home Owners Association Agreement.

Motion made by Mr. Antonellis to approve the Sewer Service Agreement, for 44, 47 and 48 Bubbling Brook Road, as proposed by Mr. Bailey. Motion seconded by Mr. MacPherson and approved unanimously 3-0.

**B. Infiltration and Inflow (I/I) Reduction Project update and Pump Station Improvements**

The bid for the I/I Sewer System Rehabilitation will take place on January 19, 2017. The work being contracted is for the installation of sewer lining for approximately 5,900 linear feet of pipe and the costs associated with completing this project such as paving, permitting, traffic management, equipment and labor. Cost for this project is estimated to be approximately \$666,000. The cost of the project will be funded with \$432,000 from the MWRA Grant Program and \$234,000 from a MWRA 5 year interest free loan.

Tighe and Bond created a 15-20 year plan of pump station improvements that include safety and technology upgrades. The pump station recommended improvements will be conducted over several years and multiple phases. The Phase One pump station facility program bid opening is January 5, 2017 and these improvements are anticipated to cost \$500,000. In addition, Mr. Korchin and Mr. Barry are meeting with Tighe and Bond and the SCADA System contractor next week to discuss possible replacement of the system, which would be included in the Phase Two Pump Station Improvements. Mr. Barry stated that the SCADA system (Supervisory Control and Data Acquisition System) allows him and his staff to monitor flows, heights and tank levels at all 10 pump stations, as well as remote monitoring. He is notified via alerts of potential issues to his computer and phone. Due to the outdated technology, the sewer department was not getting alerts, and replacement parts are becoming quite costly. The SCADA system will need to be reviewed for possible replacement or upgrade.

**C. Capital Request for Spring Town Meeting**

Discussion tabled until next meeting on February 8, 2017. *Update 1/31/17, the Sewer Commission Meeting was rescheduled to February 16, 2017.*

**D. Next Meeting- February 8, 2017 at 8:00 am**

*Update 1/31/17, the Sewer Commission Meeting was rescheduled to February 16, 2017.*

**E. Other Business that may come up properly before the Board**

**Grove Street Sewer Update-** Mr. Korchin gave a status update on the Grove Street sewer project. While excavating on Summer Street, the Contractor hit ledge along Summer Street and Grove Street. The sewer pipe was stopped at 314 Grove Street with a manhole installation. The location is approximately 380 feet short of 258 Grove Street. We have expended all town approved funds. There is an option for the resident at 314 Grove Street to grant private easements to 304 Grove Street and 258 Grove Street in order for those properties to connect to sewer from the manhole on Summer Street. Grove Street paving is scheduled to begin in April 2017.

Mr. Antonellis stated that we should install the manhole at 314 Grove Street and go forward with the paving. Residents can either connect to sewer at the manhole at 314 Grove Street or pursue private easements to connect. Betterment charges still need to be determined.

**New Business-** Mr. MacPherson was able to locate the Proposed Sewerage System Plan from July 1961. Stated on page 1, based on the 50 year design period, the current sewer system was expected to provide sewer service to 91% percent of the Town's population. Currently, we offer service to more than 91% of the Town's population. Mr. Connors thanked Mr. MacPherson for his research.

**Prior Business-**

1. A Developer is currently outstanding on a sewer connection payment due on October 1, 2016. The sewer department will send a reminder notice for November 1<sup>st</sup> payment.
2. Follow up with Acura Dealership on proposed sewer connection
3. Stormwater meeting recap

Adjourn: Motion to adjourn at 9:01 am by Mr. Connors, seconded by Mr. MacPherson.

Approved:

Date



10/26/17

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Sewer Commission, Clerk