

# TOWN OF WESTWOOD

Board of Trustees  
Paul Fitzgerald, Chair  
Wendy Thornton, Secretary  
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**Westwood Public Library**  
660 High Street • Westwood, MA 02090  
Phone: 781-326-7562  
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Tricia Perry, Director  
[tperry@townhall.westwood.ma.us](mailto:tperry@townhall.westwood.ma.us)

14 September 2020

Ms. Abigail McCabe, Town Planner  
2020 Comprehensive Planning Committee  
Town of Westwood  
50 Carby Street  
Westwood, MA 02090

Dear Ms. McCabe and Members of the Westwood 2020 Comprehensive Plan Steering Committee:

The Library Board of Trustees wishes to extend our sincere thanks to you and the members of the 2020 Comprehensive Plan Steering Committee for the work that you have accomplished in putting together a cohesive and informative plan for the Town of Westwood.

The Board of Library Trustees has been involved throughout the process, and Thomas Viti, as a member of the Committee and former Library Director, has kept the members of the Library Board of Trustees apprised and informed of all recommendations and has provided many updates for both the Trustees and Library staff as the Library facilities portion of the Comprehensive Plan has evolved.

The Board of Library Trustees supports the adoption of the proposed 2020 Comprehensive Plan.

Yours sincerely,

Paul Fitzgerald  
Chair, Library Board of Trustees



# TOWN OF WESTWOOD

(COMMONWEALTH OF MASSACHUSETTS)

## COMMISSION ON DISABILITY

October 26, 2020

Jack Wiggin  
Chair  
Comprehensive Plan Steering Committee  
Westwood Town Hall  
Westwood, Massachusetts

Dear Jack,

During the last few years, Town officials, staff, and residents have been involved in revising our Comprehensive Plan and developing a detailed plan for the open space and recreation opportunities. The Commission on Disability has been an active partner with the Planning Board, the Comprehensive Plan Steering Committee and the Open Space and Recreation Committee in identifying and making recommendations that would improve universal access to Westwood community facilities and programs. The Commission is pleased to write in support of the final report of this multi year planning process.

Throughout the planning process, the Commission on Disability stressed the importance of using principles of Universal Design. These principles guide the creation of environments that are usable by all people, regardless of their age, size, ability or disability, to the greatest extent possible, without the need for adaptation or specialized design.<sup>1</sup> Adoption of universal design is important in light of prevalence data compiled by the Centers for Disease Control that one in four adults lives with a disability.<sup>2</sup> Thoughtful design ensures that all members of the community are able to participate in civic life.

The Commission on Disability provided specific input that has been incorporated into the Open Space and Recreation Plan, the Housing Production Plan and the Community Facilities Section of the Town Comprehensive Plan.

### **Access to Open Space and Recreation**

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<sup>1</sup>[https://projects.ncsu.edu/design/cud/about\\_ud/udprinciplestext.htm](https://projects.ncsu.edu/design/cud/about_ud/udprinciplestext.htm)

<sup>2</sup><https://www.cdc.gov/media/releases/2018/p0816-disability.html>

The Commission on Disability identified simple low cost measures that would increase access for families, senior citizens as well as for individuals with disabilities of all ages:

- ensure that the entry to recreation and conservation properties allow access for wheelchairs,
- provide at least one accessible portable bathroom at recreation sites,
- provide braille, high contrast and large print signage, and posts with guide ropes for individuals with visual impairments
- provide benches, or strategically placed boulders along trails to allow senior citizens and others to rest periodically
- provide a paved path around a pond and improve an existing conservation trail to provide access.

### **Housing Needs of People with Disabilities**

The Housing Production Plan provides a coordinated vision and strategy for housing development within the community. The Plan contemplates adoption of goals such as encouraging single family home development and preservation for first time and low and moderate income homebuyers, developing supportive housing for people with disabilities, promoting housing stability for senior citizens, and increasing the number of affordable rental and ownership units for senior citizens.

The Commission supports these important goals for our community and stressed the importance of incorporating principles of universal design in housing. Universal design results in housing that is usable by all people, regardless of their age, size, ability or disability, to the greatest extent possible, without the need for adaptation or specialized design.

### **Access to Community Facilities**

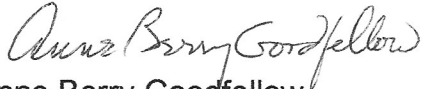
State and federal laws have been enacted over the last 50 years to eliminate barriers that prevent citizens with disabilities from participating in full civic life, including: the Massachusetts Architectural Barriers Act (1968), the Massachusetts Special Education law (1972), Section 504 of the federal Civil Rights Act of 1973, the federal Education of the Handicapped Act (1975, later, the Individuals with Disabilities Education Act 1990), and the federal Americans with Disabilities Act of 1990. A generation of young adults has grown up, expecting to be able to fulfill their potential and to make a contribution to their community.

Since the prior Comprehensive Plan, adopted in 2000, many of our community facilities have been either renovated or replaced. The new facilities comply with disability access requirements and allow individuals with disabilities the opportunity to participate fully in civic events. The Commission on Disability is pleased that so much progress has been made throughout the Town in providing disability access to municipal and school buildings throughout the community. Our historic Town Hall, built in 1910, continues to be in need of access improvements. This lack of access at Town Hall is a noticeable

obstacle to full participation in civic life for disabled citizens and a barrier to Town employees who experience a temporary or permanent disability.

The Commission on Disability supports the goals of the revision of the Comprehensive Plan which will enable our town to eliminate the remaining physical impediments to full civic participation for all members of our community.

Respectfully,



Anne Berry Goodfellow



Jette Meglan

Co-chairs  
Commission on Disability



# TOWN OF WESTWOOD

COMMONWEALTH OF MASSACHUSETTS  
RECREATION COMMISSION

Ann Delaney, Chair  
Joyce Cannon, Vice Chair  
Sheila Moylan, Secretary  
Mitchell Katzman, Member  
Bob Phillips, Member  
Paul Tucceri, Member  
Elizabeth Phillips, Associate Member

Richard Adams, Interim Recreation Director  
radams@townhall.westwood.ma.us

October 28, 2020

Westwood Planning Board  
Abigail McCabe, Town Planner  
50 Carby Street  
Westwood, MA 02090

Re: Letter of Support for Comprehensive Plan

Dear Planning Board Members,

The Recreation Commission has reviewed the draft Open Space and Recreation Section and had the opportunity to review and provide comments. The goals and implementing actions listed in the Recreation Section are consistent with the Recreation Committee's goals. Comprehensive Plan Steering Committee members Charlie Donahue and Steve Olanoff, and Town Planner Abby McCabe met with the Recreation Commission at a meeting on January 23, 2020 and the final draft reflects our comments. The Recreation Commission's implementing actions are listed in an informal priority order and providing an indoor multi-purpose recreation center to serve residents of all ages remains a top priority. The actions listed in this Plan are consistent with the recently adopted Open Space and Recreation Plan. The Commission looks forward to fulfilling its goals to continue provide the best quality recreation services to the community.

Sincerely,

Ann Delaney,  
Chair Recreation Commission

Westwood Recreation  
240 Nahatan Street  
Westwood, MA 02090  
(781) 461-0070  
www.westwoodrec.com  
recreation@townhall.westwood.ma.us

**Town of Westwood**  
Commonwealth of Massachusetts



**COUNCIL ON AGING**

**November 9, 2020**

**Dear Planning Board Chair Atkins and members of the Planning Board,**

**The Westwood COA Board and I have had the opportunity to review the Comprehensive Plan with the Steering Committee and provide comments on needs of the seniors and on the draft.**

**I have reviewed a draft with committee members Tom Viti, Steve Olanoff and with Town Planner Abby McCabe and have had a chance to provide comments in the Communities Facilities Section and input on the Resiliency Section.**

**The Council on Aging has had input in the final draft which incorporates the needs and desires of the Council on Aging.**

**We appreciate the Steering Committee's work on this important long-range plan and look forward to working on implementing the action strategies to help best serve Westwood's seniors and residents daily and in the years ahead.**

**Warmly,**

**Lina Arena-DeRosa  
Director of Council on Aging**

**Town of Westwood**  
Commonwealth of Massachusetts

Michael Kraft, Chair  
Kela Klosi, Vice Chair  
Heather Ford, Secretary  
Steven Olanoff  
George Lester  
Robert R. Gotti

Abigail McCabe, AICP, Town Planner  
[amccabe@townhall.westwood.ma.us](mailto:amccabe@townhall.westwood.ma.us)  
(781) 251-2581



**PEDESTRIAN & BICYCLE SAFETY COMMITTEE**

October 22, 2020

Letter of Support for Comprehensive Plan

Dear Planning Board Members,

The Pedestrian and Bicycle Safety Committee has reviewed the Town Centers and Transportation elements of the Comprehensive Plan and had the opportunity to review and provide comments. The goals and implementing actions listed in these sections support this group's desire for more physical connections throughout the Town and safe and active streetscapes. During the drafting, Comprehensive Plan Steering Committee members Kate Wynne and Steve Olanoff were also members of this Committee and actively participated throughout the process. The Committee enthusiastically endorses the Plan's high priority for a sidewalk on Gay Street. The Committee also supports the Plan's focus on walkability, accessibility improvements, universal design to provide more than the minimum access for residents of all abilities, alternative modes of transportation, and traffic calming measures. The Commission looks forward to assisting the various town departments and committees in fulfilling the Plan's goals to best serve the community.

Sincerely,

Michael Kraft

Committee Chair  
Pedestrian & Bicycle Safety



**Town of Westwood**  
Commonwealth of Massachusetts



Karon Skinner Catrone, Conservation Agent  
[kcatrone@townhall.westwood.ma.us](mailto:kcatrone@townhall.westwood.ma.us)  
(781) 251-2580

**CONSERVATION COMMISSION**

John Rogers, Chairman  
Stephen David  
Helen Gordon  
Kresna Maneva  
D.J. Sheer  
Todd Sullivan  
Todd Weston

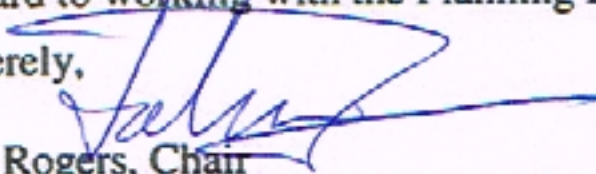
Westwood Planning Board  
50 Carby Street  
Westwood, MA 02090

November 11, 2020

Dear Planning Board Members,

The Conservation Commission has reviewed the Open Space and Recreation section of the Comprehensive Plan, including the goals and action items, and voted at our October 28, 2020 meeting to send you this letter with our formal support. Numerous Commissioners have participated in the Comprehensive Plan process, as well as the recently adopted Open Space and Recreation Plan, and find them consistent, particularly goals for conservation land management, and the proactive pursuit of grants and other funding resources to proactively improve existing conservation land. The Commission looks forward to working with the Planning Board and others in implementing the recommended actions.

Sincerely,

  
John Rogers, Chair  
Westwood Conservation Commission



**Town of Westwood**  
Commonwealth of Massachusetts



Michael McCusker, Chair  
Abraham Glaser  
Christopher Pfaff  
Louis Rizoli  
Deborah Conant, Alternate

Sarah D. Bouchard  
Housing & Zoning Agent  
[sbouchard@townhall.westwood.ma.us](mailto:sbouchard@townhall.westwood.ma.us)  
(781) 251-2598

**HOUSING PARTNERSHIP  
FAIR HOUSING COMMITTEE**

Christopher Coleman,  
Fair Housing Director/ Ex-officio Member

**To:** Planning Board  
**Cc:** Abby McCabe, Town Planner  
**Date:** November 10, 2020  
**Re:** Comprehensive Plan, Housing Section

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The Housing Section of the Comprehensive Plan has been reviewed by both the Housing & Zoning Agent, Sarah Bouchard, and the Housing Partnership and Fair Housing Committee. Both have the opportunity to provide input and comment upon the goals and implementation actions reflected in this section.

In 2019, the Town of Westwood adopted a Housing Production Plan focused on the Town's general housing needs and strategy to produce affordable housing that meets Westwood's goals for increased housing diversity. We find the Comprehensive Plan Housing section to be consistent with those goals. The Housing section seeks to diversify the Town's housing stock through zoning and policy changes, preserve the character of existing homes and neighborhoods, moderate housing costs, and expand access to housing for all individuals regardless of ability, race, income level, or other protected class.

The Housing Partnership supports the Comprehensive Plan and looks forward to working closely with the Planning Board to implement the recommended actions.

Sincerely,

Sarah Bouchard  
Housing & Zoning Agent

Michael McCusker  
Chair of the Westwood Housing Partnership

# Westwood Environmental Action Committee

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Westwood Environmental Action Committee  
25 November 2020

Abby McCabe  
Town Planner

Dear Ms. McCabe,

It was a pleasure to have you join the November meeting of the Environmental Action Committee (WEAC). As you know, the committee reviewed the draft Resiliency and Sustainability section of the Comprehensive Plan. We appreciate all of the work that you and others have put into the formation of this plan which will be a tremendous guiding force for years to come.

On November 12, 2020 WEAC voted unanimously to support the Resiliency and Sustainability section of the Comprehensive Plan. We recognize that there will be some minor editing and formatting changes as the plan is refined. However, we are in support of the objectives and recommended actions that were laid out in the plan.

Thank you again for all of the work that has gone into this plan.

Sincerely,

Stephen Harte  
Chair, WEAC