

ASPEN - QUICK TIPS

VIEWING YOUR STUDENT GRADES WITHOUT A PUBLISHED REPORT

First log into Aspen at: <https://ma-westwood.myfollett.com> using your same username and password you use to log into any school computer. If it is your first time logging in this year, you may be asked to fill in a security question. Please do so as this is mandatory.

- You will be brought to your home page of Aspen which will look similar to the picture below.

- Click on the Family Top Tab. (“My Info” top tab for student portal.)

- If you have more than one child, check the box next to that child.

- Click on the Transcript Side Tab.

- On the Transcript screen, go to the Field set selector and choose the report you wish to view.

- When finished with your session, click on the *Log Out* link in the top right corner of your screen.