

MINUTES
RECREATION COMMISSION MEETING
JUNE 29, 2020

Recreation board members present via Zoom webinar remote participate - Ann Delaney, Joyce Cannon, Sheila Moylan, Lynn Connors, Mitch Katzman. Elizabeth Phillips, Paul Tucceri and Bob Phillips

Recreation Staff members present- Rich Adams

Statement: this meeting is being recorded and will be on access on cable and media channels and will be available for later playback.

Call to Order: at 7:30 pm, June 29, 2020

Public Comment: none

Consent Agenda:

- a) Motion to approve the consent agenda: Mitch Katzman moved to approve the consent agenda, Shelia seconded. Unanimously passed, no nays.
- b) Approval of the minutes, moved to approve the minutes by Joyce Cannon, seconded by Shelia Moylan. Passed unanimously.
- c) Rich Adams: Staff report: Summer camp with cohorts of 10 and planned for social distancing guidelines. Today was the first day of camp. We had a big head start being ready for today due to the planning completed in April and May and once the official guidance was published in the beginning of June. Also in May the aquatics team did an amazing job. Sue and her team getting reading for the opening. The bulk of the month of June was preparing for the opening guidelines. The pool was due to open today but the Phase 3 or MA reopening has been put out a week until July 6, 2020.

Commission Member reports : None

Director/Staff Report:

- a) **Annual reorganization:** For the next year 2020-2021 — Nominations: :Chair: Ann Delaney will continue.; Vice Chair: Joyce Cannon; Secretary: Shelia Moylan. Elizabeth Phillips motioned that Ann Delaney for Chair for the 2020-2021. Ann Delaney motioned that Joyce Cannon for Vice Chair 2020-2021 school year, passed unanimous, no nays, Ann Delaney motioned that Joyce will be the Secretary for the 2020-2021 year, Shelia seconded. Unanimous, no nays. Voted on separately and passed unanimously.
- b) **Facilities Updates:** Rich Adams: re: tennis courts lights. There have been a number of calls reporting that half of the lights are working. Rich is requesting that we Recommend that we use all the lights for push button access so they can all be used. Only three lights have been turned on for use with the push button access. There is a greater need due to many things going on the world right now with the thought that they would all be used. Elizabeth: brought up the topic of being rained out yesterday and the fact that there is no signage for signing up for the tennis courts and rules of use. Elizabeth will go and look at the old and make a recommendation for new signage and send it to Rich Adams. Paul Tucceri asked about the possibility of adding credit card access for the lights to be able to gain back some of the cost. Rich could reach out to the company that put in the lights. He stated that the lights were presented to the town that there would not be a cost attached to it. Both Joyce and Elizabeth spoke up and stated that they should be free. "Especially this summer, as it is an activity that people can do," Elizabeth Phillips.

The lights right now will come on around 8:00 and will go off at 10:00pm. There is a need for new signage that states the rules. Rich asked Elizabeth to be part of a subcommittee to help with what the signs need to say? Elizabeth will take a photo of the current signage and will share it with the group. Rich Adams requested that a motion be made for the all the lights to put button access. Paul Tucceri: Speaking from the tennis courts, reporting that all the lights are on and that no one was there at that moment. He was told that if someone had turned on a light earlier in the hour, they would stay on until the timer ran out. One button does turn on three courts. Elizabeth Phillips will create a sub-committee to work on the signage and numbers on the courts. She will work on it with Rich Adams. Paul Tucceri will also work on it. Ann Delaney motioned that Elizabeth, Paul and Rich will work on the signage. Bob had checked on the nets at the tennis courts. The nets are now in great shape. Elizabeth mentioned the color of one of the lines, and even though Rich had reached out, he has not heard back.

- c) **Event Updates: Firemans Foam** event has been cancelled for this year. It will be posted.

Westwood Day would need to be reconfigured including how the Food Court would have to be spread out and that presents a number of problems. The summer needs to be used to re-think programming for the Fall and this would take so much of the summer planning. Westwood Day will have to be cancelled, that this was the right move. The Select Board has cancelled Westwood Day already. Ann Delaney made a motion to accept the vote of the Selectman for the cancelling of the Westwood Day. Paul Tucceri seconded the motion. Passed unanimously, no opposed. Planning for the Fall programming will start soon after the camps really get going. This was another reason that made Westwood Day almost impossible.

- d) **Program Updates: Summer update:** Rich Adams: Today went really well today!

Report of Summer Camp: Rich shared more information about sharing space with another organization due to some other needed accommodations. The morning of the 10th, all the hurdles were covered. It will be held at Martha Jones. A parent handbook had to be created for every program, and not all programs could be completed. Joe Bertone did an amazing job with Camp licensing. Favorite thing: Rich: a counselor and a camper: " I can't wait to see my friends, I haven't seen them in months," a camper. It was a great day. New program, new guidelines and it took 17 minutes to get everyone settled. This week we have 120-130 campers. In the upcoming weeks it is around 150-170 campers per week. In light of the circumstance, this is great. Bob Phillips asked a question about the number of staff. Some of the staff was not needed for this week. Shelia M. Asked if they were going to advertise that there were some camper openings? Ann Delaney suggested that they also use Westwood Bulletin Board Facebook page. And if it is published in HOMETOWN weekly, it will be seen by Walpole and Medfield as well. Paul Tucceri asked if a reverse 911 could be used for this? Ann Delaney asked if any sports clinic will be planned? Masks are being worn, gloves during cleaning. Within 6 feet, and being outside, all priorities. Mitch Katzman: For the counselors that are not working this week, will be fair who will be working and when? "Yes," Rich said.

Tennis clinics, baseball clinics, and Sports Galore are in place. The problem is the requirements of documentation and guidelines specific to each other programming. The pool is not opened yet until Phase 3 in Covid 19 re-opening in Massachusetts.

"Please send our high fives, and congrats to the staff and planning," Ann Delaney

Fall programming Rich relayed ordinarily what would be happening is that planning for the Fall would be happening, right now for the flier in August. All Fall programming needs to be re-worked for space, literature connected to it, and guidelines. Space will be determining all the guidelines. It would be speculation to speak of it today.

Pool Update. Rich relayed pool opening will be moved to Phase 3 July 6th, unless it gets pushed back. Right now it will be lap swim only. 6 people per hour, on reservations only. People will be arriving separated by five minute increments, masks until they are in the water. They can reserve 3 times a week. This will be in place until Phase 4. Reservations can be made a week in advance and only 3 times a week and will only be available for members only. There are extra requirements due to Covid-19. Based on these reservations, there is a possibility of swim lessons, (if they are a swimmer already) as this would allow social distancing. Hours are 6 am to 4 pm. There is also the possibility of space rentals for a few groups after hours. Ann Delaney asked if there is the possibility of night time lap swim?

Shelia Moylan asked how are we going to recovered lost funds? Ann Delaney addressed this, as Rich addressed that they can put in for recoup for expenses but not for lost revenue, through the Cares Act.

Other items not reasonably anticipated: None

Next meeting: August 24, 2020 tentative meeting date

Motioned to adjourn by Mitch Katzman, seconded by Lynn Connors, passed unanimously; Recreation Commission June 29, 2020 meeting adjourned at 8:51 pm.

Submitted by Lynn Connors