

## Important information for Town Meeting attendees

**STAY SAFE!**

- The 2020 Annual Town Meeting will be held outdoors on Wednesday, June 17th with a rain date of Thursday, June 18th at Westwood High School on Flahive field.
- You must be a registered voter to vote on Town Meeting Articles.
- If you are feeling sick, are exhibiting any of the following symptoms (fever, cough, shortness of breath, chills, muscle pain, headache, sore throat, or new loss of taste or smell), or have potentially been exposed to someone with confirmed or suspected COVID-19, then you should not attend town meeting in person. A potential exposure means having household contact or having close contact (within 6 feet) with an individual with confirmed or suspected COVID-19 for prolonged periods (over 15 minutes) while the person is symptomatic or 48 hours before symptoms developed.
- Persons who are particularly vulnerable to COVID-19 according to the Centers for Disease Control (e.g., due to age or underlying conditions) are encouraged to stay home.
- All attendees must wear face coverings or masks in accordance with COVID-19 Order No. 31 and the Department of Public Health's Guidance, while inside and while entering and exiting town meeting except where a person is unable to wear a face covering or mask because of a medical or disabling condition.
- Individuals addressing town meeting may remove his or her face covering while doing so, provided that he or she is able to maintain a distance of at least 6 feet from other persons present
- Check-in will begin at 4:30 PM.
- Town Meeting will begin promptly at 5:00 PM.

- You must be a registered voter to vote on warrant articles 1-13.
- There will be four Check-in Tables.
- Upon arrival, please give the staff your last name, first name and address or you may put your driver's license on a designated reader which will pull up your voter information. This is not mandatory only optional for quicker check-in.
- Each registered voter will receive a "Registered voter" sticker which needs to be visible at all times and a Red Card which will be used if a standing count should be called by the Moderator.
- Once checked in you will proceed to a seat on the field that has been set up to provide six (6) foot social distancing between all attendees. Please do not move chairs, they have been arranged with public health safety measures in mind.
- Non-Registered voters and visitors will check in at a table clearly designated and seating on the field will be in a clearly marked area for "Visitors" and receive a "Visitor" sticker that should be clearly displayed.
- Anyone requiring special accommodations should inform Town Meeting staff or a Police Officer on duty.
- We will supply hand sanitizers at various locations throughout Flahive Field.
- Handicapped seating will be clearly designated.
- For anyone requiring any special accommodations please contact the Town Administrators office at 781-326-4172 in advance of the meeting.
- We want to assure the public that we are taking precautions for the safety and well-being of all. Please be considerate of others during this difficult time.
- Please bring the Finance and Warrant Commission Annual Report that was recently mailed to each household so that you may follow along with the Moderator.
- There will be no video presentations due to the outdoor venue; however, a copy of the Finance Directors report will be on hand at check-in for those who wish to review it.

**Thank you for your cooperation and we hope to see you at our Annual Town Meeting.**

**It is important to attend as decisions are made that govern our town.**