

TOWN OF WESTWOOD

COMMONWEALTH OF MASSACHUSETTS

Board of Selectmen Nancy C. Hyde, Chair Michael F. Walsh, Clerk John M. Hickey, Third Member

Christopher T. Coleman ICMA-CM, Town Administrator Pamela M. Dukeman, Asst. Town Administrator/Finance Dir. Patricia A. Healey, Interim Executive Assistant

March 15, 2020

Westwood Residents,

Beginning Monday, March 16th and until further notice, the following town buildings will be physically closed to the public.

- Westwood Town Hall
- Westwood Public Library
- Westwood Council on Aging
- ICC -- Youth and Family Services
- Carby Street (including Public Works and the Building Department)
- Recreation Department (including the pool)

There will be some staff members available in departments to answer calls and respond to e-mails. Our public safety departments will remain open and are available to assist the public as needed.

PLEASE NOTE:

If you need to call 9-1-1, please inform the dispatcher if you, anyone in your location of need are experiencing flu like symptoms or may have come into contact with someone with flu like symptoms. This will not delay our response time and will provide our first responders with necessary information as they respond to the call.

Our trash and recycling collections will continue to operate on our normal schedule.

We will continue evaluate the needs of the town and will provide an update to residents by Monday, March 23, 2020.

We are dealing with a **VERY** fluid situation and thus our plan needs to be fluid as well. I want to thank all of you for your patience, the Select Board for their support and guidance and especially our town employees who will continue to provide a high level of service to the community.

By working together, the Town of Westwood can practice social distancing to help slow down the spreading of COVID-19, please visit our website www.townhall.westwood.ma.us for more information and updates on public meetings.

Thank you for your support, cooperation and patience during these difficult times.

Sincerely, Christopher Coleman

> Westwood Town Hall 580 High Street Westwood, MA 02090 (781) 326-6450 www.townhall.westwood.ma.us