



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK**

RECEIVED

By Town Clerk at 9:38 am, Mar 12, 2020

ORGANIZATION: Westwood Recreation Commission

MEETING

DATE: March 16, 2020

TIME: 7:00 PM

LOCATION: Islington Community Center, 288 Washington Street

PURPOSE: Meeting

REQUESTED BY: Richard Adams, Interim Recreation Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order: 7:00 PM
2. Public Comment
3. Consent Agenda
 - Approval of Minutes – February 25, 2020
 - Monthly Report – February
 - Conflict of Interest – summary page 10
 - CORI background check forms
 - Open Meeting Law Regional Training Workshop
 - Coronavirus/COVID19 update
4. Commission Member reports
 - WHS Tennis Courts repair and maintenance
5. Director/Staff report
 - 2019 Town Report – Recreation Commission Chapter
 - Event Updates
 - i. March into Summer
6. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
7. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.