



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

**RECEIVED**

By Town Clerk at 5:33 pm, Mar 02, 2020

**ORGANIZATION:** Permanent Building Committee

## MEETING

**DATE:** Monday, March 16, 2020

**TIME:** 7:00 pm

**LOCATION:** Champagne Meeting Room – 50 Carby Street

**PURPOSE:** Monthly Meeting

**REQUESTED BY:** John Cronin, Jr.

**NOTE:** *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

**\*\*Disclaimer:** *If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or [selectboard@townhall.westwood.ma.us](mailto:selectboard@townhall.westwood.ma.us).*

## LIST OF TOPICS TO BE DISCUSSED

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

- **Call to Order**
- **Chairman's Update**
- **Current Building Projects**
  - Review and consideration of ongoing and proposed contracts for the Wentworth Hall Construction Project
- **Invoice Approvals**
  - Review and consideration of consultants' and contractors' requisitions for the Wentworth Hall Construction Project
- **Approval of Meeting Minutes**
  - Review and consideration of minutes from the February 10, 2020 PBC Meeting
- **New Business**
- **Adjournment**

**NOTE:** *Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*