

**Westwood Board of Library Trustees**  
**January 6, 2020**  
**Westwood Public Library, Conference Room**  
**660 High Street, Westwood, MA 7:30 pm**

Chairperson Paul Fitzgerald called the meeting to order at 7:34 pm  
No recording devices present

- In Attendance: Trustees: Paul Fitzgerald, Chair, Jessica Cole, Mary Masi-Phelps, Wendy Thornton. Library Staff: Tricia Perry  
Absent: Maureen VonEuw, Mary Beth Persons
- Approval of Minutes: A motion to accept the minutes was postponed due to the need of a quorum of Trustees who had attended December meeting.
- Director's Report: Accepted as presented. The Library is gearing up for February with the ever popular Harry Potter night as well as collaborating with Exotic Flowers for a Books in Bloom event. The Library will be hosting the Teen Study Night on Thursday, January 16th. The year in review Top 100 Books list is now out. Beacon Communities is sponsoring 3 new passes. The new passes are for the Providence Children's Museum, Easton Children's Museum and the Patriots Hall of Fame. They will also be sponsoring the renewal of the Institute of Contemporary Art (ICA) pass.
- Staffing Update: Teresa Kerrigan retired after 19 years as a reference librarian, and a celebratory luncheon was held in her honor. Tricia Perry is working with Joan Courtney Murray in HR on having the position posted in the next week or so.
- Budget FY20: Director Perry reports that the library is on track for the FY20 budget.
- Islington Branch Library- Update: Work is continuing on the Wentworth Hall Project in Islington. Weekly progress and review meetings with the architect, owner's project manager and town staff continue.
- 21St Century Fund Update: Fundraising letters went out to the community, and these have garnered several positive responses. The Fund is reviewing options for possible expansion of the Board, with specific regard to the Investment Committee.
- Approval and Acceptances and Expenditures: Chair Fitzgerald asked for a motion and a motion was made/seconded ( Masi-Phelps/Cole) . All present were in favor.
- New Business: Tricia sought approval for the use of state aide funding for the mobile bookshelves in the pop up library in the ICC. Chair Fitzgerald asked for a motion and a motion was made/seconded (Thornton/Masi-Phelps). All present were in favor.

Two library trustee positions will be up for reelection this Spring.

Handouts: Trustee Agenda, Minutes 12/11/19, Acceptances and Expenditures, Director's Report, Monthly Stats Review, 2019 Top 100 books

Next Meeting: Monday, February 10, 2020 at 7:30pm at the Westwood Public Library.

Adjournment: At 8:19 pm a motion was made/ seconded (Masi-Phelps/Thornton). All present were in favor.

Respectfully Submitted:  
Wendy Thornton