



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## INVITATION FOR BIDS

### Annual Roadway Paving & Improvements - Fiscal Year 2021 Bid # DPW-20-B-026

#### I. GENERAL INFORMATION AND PROPOSAL SUBMISSION REQUIREMENTS

- All Bids must be delivered by **10:00 am on February 27, 2020** to:  
**Procurement Department**  
**Westwood Town Hall**  
**580 High Street**  
**Westwood MA 02090**
- Bids must be delivered in a manner such that the package is hand-delivered to a Westwood Town Hall employee. If the bidder is using a delivery service, the package must be signed for by a Westwood Town Hall staff to be considered properly delivered.
- Bids received after the time and date established herein **SHALL NOT** be accepted or considered, regardless of the cause for delay in the receipt of such proposal(s).
- If, at the time of the scheduled proposal due date, the Westwood Town Hall is closed due to uncontrolled events such as fire, wind, or building evacuation, the proposal opening will be postponed until 12:00 noon on the next normal business day. Proposals will be accepted until that date and time.
- Submit the proposal in a sealed envelope clearly marked ***"Bid # DPW-20-B-026, Annual Roadway Paving & Improvements – FY21."***
- The proposal must include a **Non-Collusion form, Tax Compliance Certificate and other Attachments listed below.**
- The proposal must also include a **Bid Signature Form**. When the Bid Signature Form is completed, it declares:
  - The only parties interested in this bid are the Principals named herein.
  - No officer, agent or employee of the Town of Westwood has a direct or indirect interest in this bid.
- **Bid Form**
  - Each bid shall be accompanied by a bid deposit in the form of a certified, bank, Treasurer's or cashier's check, or a bid bond issued by a surety company licensed by the Commonwealth of Massachusetts, in the amount of (5%) if the total bid price, made payable to the Town of Westwood.
  - All bid deposits except that of the lowest responsible bidder shall be returned within five (5) days, Saturday, Sunday and legal holidays excluded, after the opening of the bids.
  - The Bidder whose Bid is accepted agrees to furnish the Contract Bonds, each in the sum of the full amount of the Bid and/or Contract Price as determined by the Town, and duly executed and



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- acknowledged by the said bidder as Principal and by a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and satisfactory to the Town, as Surety, for the faithful performance of the Contract and payment for labor and materials. The premiums for such Bonds shall be paid by the Contractor
- The bidder to whom the bid is awarded will be required to execute an Agreement within sixty (60) calendar days from the date when the Notice of Award is received. In the event the bidder fails to execute an Agreement with the Town, the Town may consider the bidder to be in default, in which case the bid deposit shall become the property of the Town.
  - Should the bidder fail to fulfill any of his/her agreements as herein above set forth, the Town shall have the right to retain as liquidated damages the amount of the bid check or cash which shall become the Town's property. If a bid bond was given, it is agreed that the amount thereof shall be paid as liquidated damages to the Town by the Surety.
  - All prices, except at the extended totals, shall be stated in both words and figures. In the event of a discrepancy between the price in words and the price in figures, the written word shall govern. In the event of a discrepancy between mathematical totals and the totals stated, the mathematical totals shall govern.
  - **Unbalanced bidding is expressly prohibited and all unit bid prices will be compared for reasonable conformance with the engineer's estimate. The Town has the right to reject award of a bid, or part thereof, to protect the public interest if it is apparent that a bid is mathematically unbalanced, the bidder front-end loads its bid as to amount to an advanced payment, there extreme variations from the engineer's estimate or other bids received, if in the opinion of the Town, the unit prices create a reasonable doubt that that apparent low bidder will actually result in the lowest cost to the Department, and/or if the overall competitive bidding process has been jeopardized.**
  - **The estimated quantities shown are based solely upon a reasonable assessment of the project parameters, thus the Contractor is advised that the actual quantities may vary substantially as field conditions may necessitate. Regardless of the amount of actual quantities, however, the quoted unit prices shall always apply.**
  - **There is no separate labor charge under this bid: unit prices shall include full compensation for all labor, materials, tools and equipment, and all incidentals necessary to complete the work as specified herein.**
  - In case of death, disability, or other unforeseen circumstances affecting the bidder, which materially impairs the bidder's ability to execute an Agreement and perform the required service, such bid deposit may be returned to the bidder by the Town.
- The proposal must be signed as follows: 1) if the bidder is an individual, by her/him personally; 2) if the bidder is a partnership, by the name of the partnership, followed by the signature of each general partner; and 3) if the bidder is a corporation, by the authorized officer, whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed.
  - Any bid may be withdrawn prior to the bids submittal due date. However, bidders may not withdraw or modify their bid for a period of ninety (90) days following the opening of bids.



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- The contract will be awarded within thirty (30) days after the proposal receipt. The time for award may be extended for up to 45 additional days by mutual agreement between the Town and the apparent lowest responsive and responsible bidder.
- Questions concerning this invitation for proposals must be submitted in writing to: Procurement Department, Westwood Town Hall, 580 High Street, Westwood MA 02090 or by email at [Procurement@townhall.westwood.ma.us](mailto:Procurement@townhall.westwood.ma.us). Questions may be delivered or mailed. Written responses will be posted on the Westwood Town Hall website.
- Any and/or all work is subject to available funds. The Town reserves the right to waive any informalities in, or to reject, any or all bids should the Town deem it to be in the Town's best interest to do so.
- The Town of Westwood may cancel this IFB, or reject in whole or in part any and all proposals, if the Town determines that cancellation or rejection serves the best interests of the Town.
- Below is a list of all Attachments. Bidders should note that Attachments C-I **must be completed and be submitted** with the bid documents.
  - Attachment A – Special Provisions
  - Attachment B – Wage Rates
  - Attachment C – Bid Item Sheet
  - Attachment D – Bid Pricing Sheet
  - Attachment E – Labor Harmony and OSHA Training
  - Attachment F – Certificate of Non-Collusion
  - Attachment G – Tax Compliance Certificate
  - Attachment H – Signature Page
  - Attachment I – Reference Form
  - Attachment J – Details

### II. PURCHASE DESCRIPTION/SCOPE OF SUPPLIES/SERVICE

#### Base Bid:

The work under this contract includes, but is not necessarily limited to providing labor, materials and equipment to mill approximately 45,000 SY of existing bituminous concrete roadways, pave the same roads with approximately 5,000 Tons of hot mix asphalt, install PCC curb ramps, reset/adjust utility structures, furnish and install speed humps, apply road striping, and other related work.

The roads expected to be included under this contract shall be:

- Lynn Terrace
- Conant Road
- Sunset Road
- Country Lane
- Loraine Road
- Dover Terrace
- Dover Road
- Brook Street



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- Chester Avenue



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### **Other:**

The Annual Roadway Paving and Improvements service is on an as needed basis and the Town does not guarantee a minimum in the bid period.

The Town of Westwood reserves the right to add or delete from the list of roads.

All work in the Base Bid above must be completed between the dates of **July 1, 2020 and August 31, 2020**. Other work may be assigned throughout the Fiscal Year.

### **Unit Quantities Specified:**

- Quantities and measurements indicated in this IFB are for bidding and contract purposes only. Quantities and measurements ACTUALLY supplied or placed in the Work and verified by the Engineer shall determine payment.
- If the actual Work requires greater or lesser quantities than those quantities indicated in the Bid Form, Contractor shall provide the required quantities at the unit price contracted.

### **General Conditions: (Incidental to the Contract)**

- Temporary Traffic Control shall be the sole responsibility of the Contractor as approved and/or directed by the Engineer. All temporary traffic control shall conform to the applicable requirements of Section 850 of the Standard Specifications, The Manual on Uniform Traffic Control Devices (MUTCD), and/or as directed by the Engineer.

The Contractor shall furnish, erect, maintain, wash, move, adjust, repair, relocate, re-erect, and store all temporary construction signs, sign mountings, portable barricades, traffic cones, delineators, and other warning devices when, where, and as specified.

Temporary Traffic Control devices shall cover all work related to the furnishing, installation, maintenance, and movement of traffic protective devices on the project. The Contractor shall provide a sufficient number of signs and other warning devices as required by the nature of the work as determined by the MUTCD and/or the Engineer. Devices that do not meet or exceed MUTCD standards will not be considered an acceptable means for temporarily controlling traffic.

When, in the opinion of the Engineer, the sign or device shall be so severely damaged as to warrant replacement, the Contractor shall provide a new device.

The Contractor shall keep all signs, barricades, and other protective devices in proper position, clean, and legible at all times. Care shall be taken so that weeds, shrubbery, construction materials and equipment, and spoil are not allowed to obscure any sign, lights, or barricade. Signs that do not apply to existing conditions shall be removed or adjusted so that the legend is not visible to approaching traffic. All signs and markers shall indicate actual conditions existing and shall be moved, removed, or changed immediately, as conditions require. When construction is not in progress, all unnecessary signs will be adequately covered.



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No work is to be undertaken until the Contractor has established construction signs and/or safety devices around and about the project zone periphery. To that end, the Contractor shall not commence operations until he has verified that semi-permanent signs (i.e. 'Road Under Construction') and/or daily signing, (i.e. 'Detour') has been appropriately established. The Contractor shall be responsible for establishing supplemental signage, and/or safety devices, as he deemed necessary in order to further provide for the safety of the pedestrian and the motoring public, as well as for affording the opportunity to move the construction process forward without interruption. Under this clause, the Contractor shall work closely with the Engineer in order to coordinate the signing activities in a timely and reasonable manner. Said devices shall conform to the Temporary Traffic Control section of the most recent version of the Manual on Uniform Traffic Control Devices (MUTCD). Further, due to the nature of this work, the Contractor shall be required, from time to time, to erect, move, relocate, repair, and/or to remove at days end, any site sign in order to either expedite his work or to otherwise accommodate the safety and/or delineate the project zone and/or its active or inactive detour status and route line, and this work shall be done either at his discretion and/or at the request of the Engineer. Non-compliance with any such request, as herein described, shall be grounds for the Engineer to halt work until such remedial measures have been taken, and any such loss of time by the Contractor shall be at his own expense. Any devices provided which are lost, stolen, destroyed or deemed unacceptable while their use is required on the project shall be replaced without additional compensation.

The costs for this item shall be considered incidental to the Contract and include all labor, equipment, materials and incidentals needed to complete the following:

- Fabricating, furnishing, erecting, maintaining, removing and relocating the traffic management devices for the overall project during construction activities, complete-in-place, as directed by the Engineer.
- Providing additional traffic management devices to provide a clear and visible traffic control through the project area, if required.
- The Contractor shall be required to reposition the traffic control devices as many times as necessary to ensure the safe passage of vehicular traffic and pedestrians. Supplemental signs and traffic control devices directing traffic around and/or through the work zones shall be supplied as operations require or as directed by the Engineer.

At a minimum, traffic control shall include the following:

Temporary Traffic Control Signs including detour signs as required.

- Channelizing Devices including drum barricades and/or traffic cones.
- Type III Barricades.
- Temporary Barriers.
- Temporary Pedestrian Bypass.

Other work, whether direct or incidental, associated with the traffic control not specifically identified herein.

If, after notice by the Engineer, signage is determined to be inadequate, the Engineer may withhold payment until it is addressed satisfactorily by the Contractor. Temporary traffic control shall include all labor, materials, and equipment associated with (but not limited to) furnishing, erecting, maintaining, washing, movement, adjustment, repair, relocation, re-erection, storing of all temporary construction



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signs, sign mountings, portable barricades, traffic cones, delineators, drum barricades, channelizing devices, and all other devices, clean-up, legal disposal of all materials, and all other incidentals required to finish the work, complete and accepted by the Engineer. Any damage shall be the Contractor's responsibility.

**Delivery Requirements:** All delivery charges shall be included in the price of the service.

- The Delivery should be made to:  
**Town of Westwood**  
**50 Carby Street**  
**Westwood MA 02090**

**Insurance Specifications:**

- **Workman's Compensation:** - The Contractor shall, before commencing performances of this contract, provide, by insurance, for the payment of compensation in the furnishing of other benefits under General Laws, Ch. 152 to all persons to be employed under the Contract and shall continue such insurance in full force and effect for the term of the Contract, all in accordance with Massachusetts General Laws, chapter 149, S34A.
- **Bodily Injury Liability Including Death:** - The Contractor shall take and maintain during the life of the Contract insurance coverage in the amount of one million dollars on account of any one person and one million dollars on account of any one accident and one million dollars aggregate limit. Extra territorial and guest clause shall be included.
- **Property Damage Liability:** - The Contractor shall take out and maintain during the life of the Contract property damage liability insurance in the amount of one million dollars in the aggregate.
- **Motor Vehicles Including Hired Vehicles:** - The Contractor shall take out and maintain during the life of the Contract motor vehicle insurance for bodily injury liability including death in the amount of one million dollars on account of any one person and one million dollars on account of any one accident. Additionally, property damage liability in the amount of one million dollars on account of any one accident and one million dollars aggregate. The contractor covenants and agrees to hold the town and its employees, agents and officials, harmless from loss or damage for personal injury and/or property damage arising from or in connection with operations under this Contract.
- **Indemnification Clause:** - The Contractor acknowledges and agrees that he is responsible, as an Independent Contractor, for all operations under this Contract and for all acts of his employees and agents hereunder, and agrees that he will indemnify and hold harmless the Town and its officers, Boards and its employees, from any loss, damage, cost, charge, expense or claim which may be made against it or them or to which it or they may be subject by reason of an alleged act, action, neglect, omission or default on the part of the Contractor or any of his agents, servant, or employees and will pay promptly on demand all costs and expenses of the investigation and defense thereof, including attorney's fees and expenses. And, if any claim is made, the Town may retain out of any payments, then, or thereafter due to the Contractor, a sufficient amount to protect it completely against such claim, costs and expenses. The public liability and property damage insurance and owners contingent policies, as the case may be, shall include the above stated Indemnification Clause



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### Construction Specifications:

- All items of work shall be referenced to the “Commonwealth of Massachusetts Highway Department Standard Specifications for Highways and Bridges”, dated 1988, and shall include all subsequent revisions to this document.
- Items that shall be considered incidental to the contract include, but are not limited to, mobilization, temporary traffic control, saw cutting, fine grading, mechanical compaction, cement concrete curb lock, and any other incidentals as listed. Incidental items shall not be measured for payment and will not be compensated separately, but shall be identified to be included as payment for respective other associated work items.
- Work within or adjacent to school zones shall be scheduled to coordinate with school closings, recesses, and vacations. No work shall be constructed in school zones while in session.
- In areas where the Sidewalk is to be Reconstructed or Constructed, the Sidewalk is to be in place within seven (7) consecutive calendar days after the original sidewalk surface is removed or excavation for the new sidewalk has taken place.
- Work in sidewalk areas shall be performed on one side of the road at a time detouring pedestrians to the other side of the street during working hours and leaving pedestrian access at the end of each day on both sides of the street. The Contractor shall work on whole blocks at a time to keep the construction zone compressed. The length of the construction zone shall be approved by the Engineer before work is started.
- For items specific to this contract that differ in their specifications to the above document we provide the following supplemental specifications:

- **Item 120.1      Unclassified Excavation**

The work to be done under this item shall be in accordance with the relevant provisions of Section 120, all the materials obstructing the execution of required work, or as directed, except for those materials for which payment is made inclusive with work specified to be performed under other items of this contract.

The work under this item shall also include removal and disposal (R&D) of concrete, granite, or bituminous curb, edging and/or berm, concrete, rock, drainage pipe, loam/organic matter, and/or unsuitable material to be excavated along the side of the paved road to reestablish roadside drainage/swales.

- **Item 129.0      Pavement Milling**

The work to be done under this item shall be in accordance with the relevant provisions of Section 120, Excavation, and will include removal of the existing pavement surface as directed by Engineer. In addition to these requirements, the following requirements are part of this item:

The contractor shall be responsible for transport and disposal of material milled from the existing road in this project. The contractor shall bear all cost associated with the milling, collection, transport, and





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disposal of the milled material from this project. The disposal shall be done in accordance with all applicable local, state, and federal laws and/or regulations.

- **Item 220**      **Adjustment of Existing Structures (F&G/C)**
- **Item 220.2**    **Structure Rebuilt**

The work to be done under this item shall be in accordance with the relevant provisions of Section 220. In addition to these requirements, the following requirements are part of this item:

When the line or grade or both the line and grade of the structure changes by 6 inches or less, the structure shall be adjusted to line and grade. The masonry shall be removed to such depth as directed by the Engineer and new masonry shall be constructed to conform to the proposed design and in conformity with the requirements of the applicable parts of Section 201.

When the line or grade or both the line and grade of the structure changes more than 6 inches the structure shall be remodeled. The sloped masonry and the vertical masonry shall be removed to such depths as directed by the Engineer and new masonry shall be constructed to conform to the proposed design and in conformity with the requirements of the applicable parts of Section 201. Such structure remodeling shall be paid for under the Structure Rebuild item. When a structure is rebuilt, the placement of the casting to the finished grade shall be included and considered incidental to the Structure Rebuild item; no additional payment will be made.

When in the judgement of the Engineer the masonry shows deterioration, the structure shall be rebuilt. The casting and deteriorated masonry shall be removed in a neat manner until a clean sound base is obtained upon which concrete blocks and clay bricks may be set to rebuild the structure. All spoils and debris created from the work shall be protected from falling into the structure, promptly removed, and legally disposed of. Gravel borrow shall be furnished for backfill where required when excavated material is unsuitable. The casting shall be set to line and grade with a concrete collar and surfaced with Class I Bituminous Concrete Top Course as directed.

The new masonry construction, replacing of castings, highly early strength concrete collars filling around structures and other incidental work shall be as specified in Section 201.

The Contractor shall clean each structure adjusted and/or rebuilt as directed by the Engineer, and shall protect each such structure from further construction debris until the project has been final paved and been accepted, at no additional cost to the Owner.

- **Item 460.0**      **Hot Mix Asphalt**
- **Item 472.0**      **Hot Mix Asphalt for Miscellaneous Work**

The work to be done under this item shall be in accordance with the relevant provisions of Section 460, and in addition to these requirements, the following are considered part of this item:

Measurement shall be determined by the weight slips submitted to the Town. Measurement shall also be verified by use of 0.056 Tons/Sq. Yd. – Inch conversion factor.



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Approval by the Town of the cutting of bituminous pavement is required prior to the work being performed. The area to be cut shall be cut in as near a straight line as possible with a saw. Pavement edges shall be trimmed to a vertical face. Sections of bituminous concrete shall be removed to the nearest score line or approved saw cut edge. This item payment shall be included in the cost per ton of bituminous concrete.

Payment for this item shall be at the contract unit price bid per Ton for the HMA at the specified thickness. The price shall be full compensation for all labor, material, equipment and incidental items. The prices shall also include payment for required tack, rubberized joint sealant and/or tack and sand, and all necessary work done to prepare surface for paving, including street sweeping and disposal of material swept.

- **Item 504.01 Granite Curb Type VA4 – Straight/Curved**
- **Item 509 Granite Transition Curb for Curb Ramps – Straight/Curved**
- **Item 514 Granite Curb Inlet – Straight**
- **Item 580 Curb Removed and Reset**
- **Item 590 Curb Removed and Stacked**
- **Item 594 Curb Removed and Discarded**

The work to be done under these items shall be in accordance with the relevant provisions of Section 504 and in addition to these requirements; the following are part of this item:

The work under this item shall also include removal and disposal and/or stockpiling of concrete, granite, or bituminous curb, edging and/or berm, concrete, subbase material, loam/organic matter, and/or other material necessary to complete the work of installing new or reset curbing items. The work shall also include all trimming, saw cutting, concrete curb lock, and any other necessary materials and labor needed to properly set curbing to the finish elevations.

Payment for these items shall be at the contract unit price bid per Linear Foot or Each respectively. The price shall be full compensation for all labor, material, equipment and incidental items. The prices shall also include payment for required saw cutting, removal and disposal of existing curbing materials, excavation, furnishing of new curbing where necessary, subbase and base material for setting curb to the proper elevation, mechanical compaction, furnishing of new curb, handling/hauling/stockpiling of existing curbing to be stacked and/or reset, concrete for curb lock where curbing is set adjacent to saw cuts (entire project), and backfill.

- **Item 701.2 Cement Concrete Curb Ramp**

The work to be done under this item shall be in accordance with the relevant provisions of Section 701.2 and in addition to these requirements; the following are part of this item:

Payment for this item shall be at the contract unit price bid per Square Yard. The price shall include all necessary labor, equipment, materials, excavation, and incidentals necessary to install the cement concrete curb ramp, and tactile warning panel. Tactile warning panel shall be cast iron as manufactured by East Jordan Iron Works, Nenah Foundry, or approved equal.

Ramps will be constructed for, or as directed by the Engineer.



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- **Item 703.01 Hot Mix Asphalt Sidewalk/Driveway Overlay**

The work to be done under this item shall be in accordance with the relevant provisions of Section 703, and in addition to these requirements, the following are considered part of this item:

Measurement shall be determined by the weight slips submitted to the Town. Measurement shall also be verified by use of 0.056 Tons/Sq. Yd. – Inch conversion factor.

Approval by the Town of the cutting of bituminous pavement is required prior to the work being performed. The area to be cut shall be cut in as near a straight line as possible with a saw. Pavement edges shall be trimmed to a vertical face. Sections of bituminous concrete shall be removed to the nearest score line or approved saw cut edge. This item payment shall be included in the cost per ton of bituminous concrete.

Payment for this item shall be at the contract unit price bid per Ton for the HMA at the specified thickness. The price shall be full compensation for all labor, material, equipment and incidental items. The prices shall also include payment for required tack, rubberized joint sealant and/or tack and sand, and all necessary work done to prepare surface for paving, including street sweeping and disposal of material swept.

- **Item 999.02 Hot Mix Asphalt Speed Hump**

The work under this under item shall include the removal and disposal of the existing speed humps within the project limits and furnish and install new speed humps in-kind. Speed humps are to be installed in accordance with the Speed Hump Details provided.

Payment for this item shall be at the contract bid price per Each, which price shall be full compensation for all labor, equipment, materials and all incidentals necessary to complete the work to the satisfaction of the Engineer

### III. PRICING AND PAYMENT

- Unit Prices
  - Item and the quantity of units completed. Unit prices are to include cost of all necessary materials, labor, equipment, overhead, profit and other applicable costs.
  - The Town reserves the right to increase or decrease the scope of the Contract work by up to and including twenty-five percent (25%) of the original scope without adjusting the lump sums or unit prices.
- The Town shall pay and the Contractor shall receive the prices stipulated in the bid made a part hereof as full compensation for everything performed and for all risks and obligations undertaken by the Contractor under and as required by the Contract.
- Final payment for Work governed by unit prices will be made based on the actual measurements and quantities accepted by the Engineer multiplied by the unit price for work that is incorporated in or made necessary by the Work.



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### IV. QUALITY REQUIREMENTS

- Bidders must provide all of the items described in Section II: Purchase Description/Scope of Services and comply with all Section I: Proposal Submission Requirements. Missing information may cause the proposal to be considered unresponsive.
- All deliveries must comply with the Specifications identified above in Section II, Purchase Description/Scope of Supplies/Services.

### V. RULE FOR AWARD

- The responsive and responsible bidder meeting the requirements described in described in Section II: Purchase Description/Scope of Services and offering the lowest **Base Bid Price** described in Attachment D, Bid Pricing Sheet.



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## ATTACHMENT C BID ITEM SHEET

The Bidder shall insert unit prices for each item in ink, in both words and figures, and is to show a total bid price (unit price x estimated quantities). In the event a discrepancy between the written words and figures, the written words shall govern. In the event an error in the bidders total bid price, the corrected total bid obtained by the summation of the products of the unit prices multiplied by the respective quantities shall stand as the bidder's total bid price.

Unbalanced bidding is expressly prohibited and all unit bid prices will be compared for reasonable conformance with the engineer's estimate. The Owner has the right to reject award of a bid, or part thereof, to protect the public interest if it is apparent that a bid is mathematically unbalanced, the bidder front-end loads its bid as to amount to an advanced payment, there are extreme variations from the engineer's estimate or other bids received, if in the opinion of the Owner, the unit prices create a reasonable doubt that that apparent low bidder will actually result in the lowest cost to the Owner, and/or if the overall competitive bidding process has been jeopardized.

**\*The estimated quantities shown here are based solely upon a reasonable assessment of the project parameters, thus the Bidder is advised that the actual quantities may vary substantially as field conditions may necessitate.**

**There is no separate labor charge under this bid: unit prices shall include full compensation for all labor, materials, tools and equipment, and all incidentals necessary to complete the work as specified herein.**

\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Printed Name of individual submitting bid or proposal

\_\_\_\_\_  
Business Phone Number

\_\_\_\_\_  
Email Address



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ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 120.1: UNCLASSIFIED EXCAVATION  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	200	CY	\$ _____
ITEM 129: PAVEMENT MILLING  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	44,200	SY	\$ _____
ITEM 151: GRAVEL BORROW  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	130	CY	\$ _____
ITEM 220: ADJUSTMENT OF EXISTING STRUCTURES  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	199	EA	\$ _____



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ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 220.2: STRUCTURE REBUILT  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	100	VF	\$ _____
ITEM 222.3: FRAME AND GRATE/COVER – MUNICIPAL STANDARD  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	25	EA	\$ _____
ITEM 357: GATE BOX  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	13	EA	\$ _____
ITEM 358: GATE BOX ADJUSTED  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	44	EA	\$ _____



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ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 460: HOT MIX ASPHALT  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	4,960	TON	\$ _____
ITEM 464: BITUMEN FOR TACK COAT  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	2,660	GAL	\$ _____
ITEM 470.1: HOT MIX ASPHALT BERM  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	520	TN	\$ _____
ITEM 472: HOT MIX ASPHALT FOR MISCELLANEOUS WORK  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	40	TN	\$ _____





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ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 504.01: GRANITE CURB TYPE VA4 – STRAIGHT/CURVED  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	80	FT	\$ _____
ITEM 509: GRANITE TRANSITION CURB FOR CURB RAMPS – STRAIGHT/CURVED  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	80	FT	\$ _____
ITEM 514: GRANITE CURB INLET - STRAIGHT  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	3	EA	\$ _____
ITEM 580: CURB REMOVED AND RESET  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	60	FT	\$ _____



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ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 590: CURB REMOVED AND STACKED  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	60	FT	\$ _____
ITEM 594: CURB REMOVED AND DISCARDED  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	80	FT	\$ _____
ITEM 697.1: SILT SACK  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	71	EA	\$ _____
ITEM 701: CEMENT CONCRETE SIDEWALK  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	50	SY	\$ _____



## TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 701.1: CEMENT CONCRETE SIDEWALK AT DRIVEWAYS  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	30	SY	\$ _____
ITEM 701.2: CEMENT CONCRETE CURB RAMP  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	200	SY	\$ _____
ITEM 701.21: DETECTABLE WARNING PANEL  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	4	EA	\$ _____
ITEM 703.01: HOT MIX ASPHALT SIDEWALK/DRIVEWAY OVERLAY  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	40	TN	\$ _____



## TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 706.01: REMOVE AND RESET MISCELLANEOUS SIDEWALK/DRIVEWAY TREATMENT  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	10	SY	\$ _____
ITEM 751: LOAM BORROW  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	170	CY	\$ _____
ITEM 765: SEEDING  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	990	SY	\$ _____
ITEM 864.07: PAVEMENT ARROWS AND LEGENDS (EPOXY)  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	18,100	FT	\$ _____



## TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 868.04: 4 INCH REFLECTORIZED WHITE LINE (EPOXY)  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	18,100	FT	\$ _____
ITEM 868.12: 12 INCH REFLECTORIZED WHITE LINE (EPOXY)  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	200	FT	\$ _____
ITEM 869.04: 4 INCH REFLECTORIZED YELLOW LINE (EPOXY)  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	24,300	FT	\$ _____
ITEM 999.01: ALLOWANCE FOR PAYMENT OF TRAFFIC CONTROL PERSONS  THE SUM OF: _____ <b><i>Sixty Thousand</i></b> DOLLARS AND _____ <b><i>Zero</i></b> CENTS (\$ _____ <b><i>60,000</i></b> ) PER UNIT	1	ALL	\$ <u><b><i>60,000</i></b></u>



## TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

ITEM DESCRIPTION & BID PRICE	EST QTY.*	UNIT	TOTAL
ITEM 999.02: HOT MIX ASPHALT SPEED HUMP  THE SUM OF: _____ DOLLARS AND _____ CENTS (\$ _____ ) PER UNIT	6	EA	\$ _____
<b>TOTAL BASE BID:</b>  _____ DOLLARS AND _____ CENTS (\$ _____ ) Amount in Figures			



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT D BID PRICING SHEET

Bid form must be completed in ink or by typewriter. The bid price for each item on the form shall be stated in figures. Discrepancies between indicated sum of any column(s) and the correct sum of any column(s) will be resolved in favor of the correct sum. Please Attach Additional Sheets if necessary.

### **BASE BID PRICE**

The Bidder submits this bid proposal to perform all of the work (including labor and materials) as described in the solicitation for this Base Bid Price (including the costs for all Allowances, Bonds, and Addenda):

Total Bid in figures      \$ \_\_\_\_\_

Total Bid in words      \$ \_\_\_\_\_

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### **ADD ALTERNATE PRICE**

Total Bid in figures      \$      N/A \_\_\_\_\_

Total Bid in words      \$      N/A \_\_\_\_\_

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\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Printed Name of individual submitting bid or proposal

\_\_\_\_\_  
Business Phone Number

\_\_\_\_\_  
Printed Name of Firm submitting bid or proposal



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT E LABOR HARMONY AND OSHA TRAINING

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

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(Signature of authorized individual submitting proposal)

---

(Printed Name)

---

(Name of Bidder (if different than name))

---

(Date)





# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT F CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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Signature of individual submitting bid or proposal

---

Printed Name of individual submitting bid or proposal

---

Name of business



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT G TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Signed under the penalties of perjury.

---

Signature of individual submitting bid or proposal

---

Printed Name of individual submitting bid or proposal

---

Name of business



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT H SIGNATURE PAGE

This Bid must bear the written signature of the Bidder or authorized agent of the Bidder. If the Bidder is a corporation or a partnership, the Bid must be signed by a duly authorized officer of such corporation or by a partner; the title of such officer must be stated.

The bidder hereby acknowledges the receipt of, and has included in this BID, the following Addenda:

(To be filled in by Bidder, if Addendums are issues.)

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Corporation, Company or Individual

\_\_\_\_\_  
Printed Name of Person Authorized to Sign

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT I REFERENCE FORM

Bidder: \_\_\_\_\_

The following shall accompany the bid and is required as evidence of the bidder's qualifications to perform the work, as bid upon, in accordance with the contract drawings and specifications. This statement must be notarized. All questions must be answered. Additional data may be submitted on separate attached sheets. When assessing bidder's qualification, the Town will not be limited to information provided herein. The Town intends to use information outside this document to assess Bidder Qualifications.

1. Name of Bidder \_\_\_\_\_
2. Permanent Main Office Address \_\_\_\_\_
3. Official Mailing Address for This Contract \_\_\_\_\_
4. When Organized? \_\_\_\_\_
5. Where Incorporated, If a Corporation \_\_\_\_\_
6. Years Contracting under Present Name \_\_\_\_\_
7. List contracts on hand, and those completed similar in nature to this kind of project.

Owner	Engineer	Contract	Description	Contract Amount	Completion Date



## TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

8. List any work the firm has failed to complete in the last five years, state where and why.

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9. If you have ever defaulted on any contract, state where and why.

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10. List full names of all principals (i.e. Officers, Directors, Partners, Owners) interested in this bid.

Name	Title	Firm
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

11. State name(s) and qualifications of resident supervisor(s) for this project.

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12. List major equipment available for this project and identify ownership or rental.

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13. List bank references for verifying financial ability of your company.



**TOWN OF WESTWOOD  
COMMONWEALTH OF MASSACHUSETTS**

Name

Address

\_\_\_\_\_  
\_\_\_\_\_

14. The undersigned hereby authorized and requests any person, firm or corporation, to furnish all information requested by the Owner and/or its designated agents relative to the recitals comprising this Statement of the Bidder's Qualifications.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
(Name of Bidder)

By: \_\_\_\_\_

\_\_\_\_\_  
(Title)

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ being duly sworn in person, deposes and says

that he is \_\_\_\_\_ of \_\_\_\_\_,  
(Title) (Name of Bidder)

that he is the firm's duly authorized agent to execute these contract documents, and that the answers to the foregoing questions and all statements therein contained are correct and true.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

(SEAL)

\_\_\_\_\_  
(Notary Public)



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## ATTACHMENT J DETAILS

Attachment J is a separate file