



**TOWN OF WESTWOOD
COMMONWEALTH OF MASSACHUSETTS**

**REQUEST FOR OWNER'S PROJECT MANAGEMENT SERVICES
WENTWORTH HALL**

**RFS #ECON-20-Q-001
Addendum 02
July 23, 2019**

I. GENERAL INFORMATION FOR ADDENDUM 02

Addendum 02 extends the response due date to **Thursday, July 25 at 11:00am**.

Addendum 02 does **NOT** change the reserved date for interviews.

Addendum 02 deletes any reference to "Board of Selectmen / Select Board" from the RFS. Addendum 02 also answers the following questions:

Q16 On page 7 of 10 in the RFS under Section Criteria, it states that the total length of the response (including Attachment C only but excluding Attachments A,B, and D) may not exceed twenty (20) single-sided numbered pages with a minimum acceptable font size of 12pt for all text – Just Attachment C is almost 20 pages and much more information is asked for under the Evaluation Criteria. Can you just confirm that this is the correct page limitation?

A16 The page limit for Attachment A is increased to twenty five (25) pages. Page 7, paragraph 2., Selection Criteria, is rewritten as follows:

The response shall address the Respondent's ability to meet the "Selection Criteria" Section including submittal of additional information as needed. The total length of the Response (including Attachment A only but excluding Attachment B) may not exceed twenty five (25) single-sided numbered pages with a minimum acceptable font size of "12 pt" for all text.

Respondents may supplement this proposal with graphic materials and photographs that best demonstrate its project management capabilities of the team proposed for this project. **Limit this additional information to a maximum of three 8½" x 11" pages, double-sided.**

Q17 On page 6 of 10 in the RFS, it asks for any exceptions to the Contract. The contract has not been provided yet so can you please send it to me?

A17 A sample OPM Contract is posted to the website. While the contract is not specific to this project, all terms and conditions remain the same.



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II. ADDENDUM 02 RECEIPT ACKNOWLEDGEMENT FORM

BIDDERS **MUST** ACKNOWLEDGE RECEIPT OF ADDENDUM WITH THE BID SUBMITTAL.

Signature _____

Name _____

(Please Print)

Title _____

Company _____

Date _____