



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

## **REQUEST FOR DESIGNER SERVICES**

### **Town of Westwood Westwood Public Schools Paul Hanlon Elementary School Bid # SCH-20-Q-001 Addendum 01 August 19, 2019**

#### **I. GENERAL INFORMATION FOR ADDENDUM 01**

- Addendum 01 issues the Attendance List for the Pre-Proposal Meeting on August 14, 2019. Please see attached sign in sheet on page 4 and 5 of Addendum 01.
- Addendum 01 revises paragraph G.7. to add an email address. All questions regarding this RFS must be received prior to August 29, 2019 and should be emailed to [procurement@townhall.westwood.ma.us](mailto:procurement@townhall.westwood.ma.us) AND [tbonfatti@compasspminc.com](mailto:tbonfatti@compasspminc.com) AND [clin@compasspminc.com](mailto:clin@compasspminc.com)

- Addendum 01 answers the following questions:

Q1 Is there an Extended Day Program at Hanlon?

A1 The Westwood Extended Day Program provides after-school care and recreation for children enrolled in the Westwood Public Schools, Grades K – 5, since 1991. The program is open every day that school is in session, and offers care daily from 7:30 a.m. to 6:00 p.m. The Extended Day Program is housed at three sites: at the Paul Hanlon Elementary School for children from the Paul Hanlon, Deerfield and Downey schools; and at the Martha Jones and Sheehan Elementary Schools for children from those schools. School buses transport children from the Deerfield and Downey schools to the Paul Hanlon School. The program has use of dedicated or shared classrooms, the gymnasium and cafeteria, art/music rooms, the library, the athletic field and playground at each site. Currently there are around 150 students participating in the extended day program at Hanlon School.

Q2 What other non school uses currently take place at Hanlon School?

A2 Elections, Recreation Programs (usually "in case of rain" use), PTO - Plays, mini courses, holiday events, STEM fairs, meetings, book clubs and fund raisers, Scout Meetings, ECC Programs (on occasion), WYFS Structured Play, Group (During Ext. Day hours), WW Youth Soccer (fields & indoors, For profit basketball programs, For profit soccer programs.



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- Q3 Is any of the possible locations subject to conservation restrictions on the current site?
- A3 No, the firms should assume that the land will be available without conservation restriction.
- Q4 Is there a site plan for the current school?
- A4 Please see Capital Need Study by SMMA. A page containing the site plan is on page 3 of this addendum.
- Q5 What is the current timeline for the project?
- A4 The team anticipates the project to be on the agenda for the MSBA DSP meeting on October 1, 2019. Please check MSBA DSP website as the schedule is control by MSBA DSP. Please see page 6 of the addendum for the current project timeline – subject to change.



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

SMMA

Section 2 Options Discussion | Elementary Schools



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Exhibit 2.7  
Hanlon Elementary School  
Site Plan



< Exhibit 2.8  
Hanlon Elementary School  
First Floor Plan



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS



Westwood Public Schools  
Paul Hanlon Elementary School Building Project

**REQUEST FOR DESIGNER SERVICES INFORMATION SESSION**

Date: 8/14/2019 10:00AM

Name	Company	Phone #	E-mail
Mike Pirolo	DOKE & WHITTIER	215-630-6831	m.pirolo@doreandwhittier.com
Nora Giandominico	Green International Affiliates	978-923-0400	ngiandominico@greenintl.com
DAVE GORDEN (DAVE)	PEIER CONSULTANTS (INDEPENDENT CONSULTANT)	781-434-8097	GORDEN@PEIERPC.COM
Libby Turawski	T2 ARCHITECTURE	508-758-9777	libby@t2architecture.com
PETER BROWNA	T2 ARCHITECTURE	" "	peter@t2architecture.com
Katie Ferrier	APRON STREET	617-666-7009	FERRIER@APRONSTREET.COM
JESSICA BESSETTE	APRON STREET	617-666-7142	bessette@apronstreet.com
ANGEL KHAZADIAN	DRA	617-964-1700	akhazadian@draws.com
PAUL SULLY	GREEN INTERNATIONAL AFFILIATES	908-923-0400	psully@greenintl.com
ADAM GARDNER	CPA	617-646-5111	adam@cpadraws.com
GENE RAYMOND	RAYMOND DESIGN GROUP, INC.	181-561-5070	graymond@rdg-design.com
Charlie Skyles	CPW Consultants, Inc.	774-229-7452	cskyles@cpwconsultants.com
Doug Jenkinson	WILLIAM RAYN ASSOC.	617-423-3470	DJENKSON@RAYNARCH.COM
ANDY JERIC	WILLIAM RAYN ASSOC.	617-423-3470	ajeric@raynarch.com
SAMUEL HASKY	William Rayn Assoc.	617-423-3470	slasky@raynarch.com
JONATHAN LEVI	JONATHAN LEVI ARCHT'S	617-669-7072	LEVI@LEVIARCH.COM
LEIGH SHERWOOD	LAVERGNE PRAZINSKY	617-398-2035	LEIGH.SHERWOOD@LPA.COM
YU-GON KIM	T SKP STUDIO	617-492-9072	YKIM@TSKP.COM

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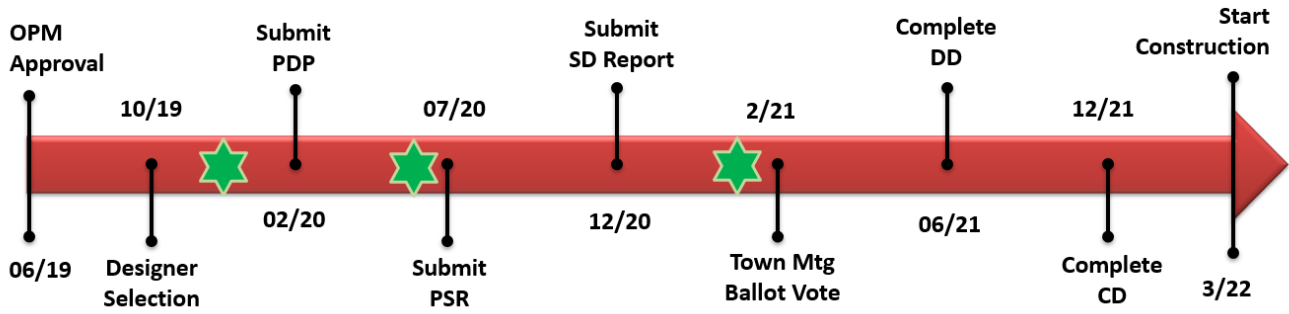
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## APPROACH TIMELINE



Community Forum



- Budget Control
- Options Analysis
- Education Plan
- Community / Outreach
- Sustainability

PDP: Preliminary Design Plan | PSR: Preferred Schematic Report | SD: Schematic Design Report



**TOWN OF WESTWOOD  
COMMONWEALTH OF MASSACHUSETTS**

**II. ADDENDUM 01 RECEIPT ACKNOWLEDGEMENT FORM**

**BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM WITH THE BID SUBMITTAL.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

(Please Print)

Title \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_