

Wentworth Hall Building Relocation PREPARATION Project

Scope of Work

I. PROJECT DESCRIPTION

The Wentworth Hall Building Relocation Preparation scope is to prepare the existing building (hereinafter "Wentworth Hall"), consisting of approximately 3,980 SF, to be relocated across Washington Street (Route 1A). The existing building currently serves as the Islington Branch of Westwood Public Library.

II. DEFINITIONS

- 2.1 The term "Owner" used in this solicitation refers to Town of Westwood
- 2.2 The term "Contractor" refers to the person or firm to whom an award is made to perform the work under the contract.
- 2.3 The term "Bidder" means the firm or company submitting a Bid.
- 2.4 The term "Successful Bidder" means the Bidder to whom the Owner (on the basis of the Owner's evaluation as herein provided) makes an award.
- 2.5 The term "Structure" refers to Wentworth Hall.

III. SCOPE OF WORK

The Contractor shall accomplish the following:

- 3.1 Provide all necessary expertise, equipment, materials, supervision, labor and incidentals required to prepare the Structure to be relocated from 280 Washington Street, Westwood, MA and place it on a new foundation to be located across Washington Street, no later than 30 days from the date of bid acceptance.
- 3.2 See Islington Development Plan for reference, site locus, and existing and final building specific relocation site for Structure, Attachments I & J.
- 3.3 Prepare the structure by means of demolition and removal of the existing chimney, the front concrete porch, the rear concrete porch, and disconnecting utility connections including water and sewer lines. Disconnect the Structure from the existing foundation, including utilities, anchor bolts and any other hardware attaching the structure to the foundation, and remove any attached decks/stoops that affect the installation of necessary temporary, and temporary-to-permanent, structural members. Detail and scope of the demolition work (including abatement of asbestos containing materials) is provided in plans and specifications provided by the Architect of Record, McKay Architects of Dedham, Massachusetts.
- 3.4 Obtain a building permit from the Town of Westwood Building Department and request and schedule all inspections required by the Building Department. Building permit fees will be waived by the Town of Westwood
- 3.5 Coordinate relocation with the Westwood DPW, Westwood Fire Department, Westwood Police Department, Westwood Public Schools (i.e. transportation issues).
- 3.6 Submit a safety plan prior to the commencement of the Job. The safety plan shall detail procedures defining the Contractor's provisions for accident prevention and its

understanding of all local, state, and federal regulations governing its operations and the relocation of the structure. The scope of work shall be conducted in a manner which will ensure the safety of persons and property and will prevent damage by falling debris or other cause to adjacent buildings, structures or other facilities. The Contractor will take the necessary steps to protect the Structure from inclement weather, dampness, vandalism, and theft.

- 3.7 Barricades will be erected to safeguard pedestrians along Washington Street (Route 1A) and other public ways as required. See General Conditions of the Invitation for Bid.
- 3.8 Coordinate with utility companies to make necessary arrangements and cut, cap, and separate existing connections.
- 3.9 Contractor shall be responsible for the Structure at the end of each day while the building is in their care, custody and control.
- 3.10 Bring to the Owner's attention, any pre-existing damage to the building prior to commencing work to prepare the Structure.