



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

RECEIVED

By Town Clerk at 1:01 pm, Nov 05, 2019

ORGANIZATION: School Building Committee

MEETING

PUBLIC HEARING

**AMENDED NOTICE:
DATE & TIME OF AMENDMENT:**

(Please circle one that applies)

DATE: Friday, November 8, 2019

TIME: 8:00am

**LOCATION: Professional Development Room, District Administration
Office, 220 Nahatan Street, Westwood, MA**

PURPOSE: Regular Meeting

**REQUESTED BY: John Cianciarulo, Executive Assistant
Maya Plotkin, Committee Chairperson**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings *excluding Saturday, Sundays, and legal holidays*. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

****Disclaimer:** If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or selectboard@townhall.westwood.ma.us.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

Chair's Report (8:00-8:15)

- Debrief on community engagement sessions
- Membership Update

Discussion Items (8:15-8:50)

- Review Designer Selection Process and Selection
- Review and Approve Designer's contract
- Designer's presentation (8:25-8:30)
- Review total project schedule and two-month workplan
- FAQ draft
- Upcoming Community Forums, including upcoming sessions

Action Items (8:50-8:55)

- Approval of regular meeting minutes: October 11, 2019
- Approval of invoices

New Business (8:55-9:00)

Adjournment

NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.