



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK**

ORGANIZATION: Westwood Recreation Commission ^{2019 AUG -8 A 10: 50}

MEETING

TOWN CLERK
TOWN OF WESTWOOD

DATE: August 13, 2019

TIME: 7:00 PM

LOCATION: Library Small Conference Room, 660 High St

PURPOSE: Meeting

REQUESTED BY: Nicole Banks, Recreation Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

****Disclaimer:** If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or selectboard@townhall.westwood.ma.us.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order: 7:00 PM
2. Public Comment
3. Consent Agenda
 - Approval of Minutes – June 17, 2019
 - Monthly Report – June
4. Commission Member reports
5. Director/Staff report
 - Event update - Westwood Day
 - Personnel update
 - Fields / Facilities
6. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
7. Adjourn

NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.