



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

ORGANIZATION: **Westwood Recreation Commission**

2019 JUN 13 A 10:48

MEETING

TOWN CLERK  
TOWN OF WESTWOOD

DATE: **June 17, 2019**

TIME: **7:00 PM**

LOCATION: **Champagne Meeting Room, 50 Carby Street**

PURPOSE: **Meeting**

REQUESTED BY: **Nicole Banks, Recreation Director**

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

**\*\*Disclaimer:** If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or [selectboard@townhall.westwood.ma.us](mailto:selectboard@townhall.westwood.ma.us).

## **LIST OF TOPICS TO BE DISCUSSED**

(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))

1. Call to order: 7:00 PM
2. Public Comment
3. Consent Agenda
  - Approval of Minutes – May 20, 2019
  - Monthly Report – May
4. Commission Member reports
5. Annual Reorganization – election Chair, Vice Chair, Secretary
6. Director/Staff report
  - Westwood Day – planning update
  - Program Update
  - Event Updates – Pheasant Hill Park & Playground Grand Opening; Fireman's Foam
  - Fields/Facilities updates – field policy review
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Adjourn

**NOTE:** Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.