



**PUBLIC NOTICE POSTING REQUEST  
TO OFFICE OF THE TOWN CLERK**

**RECEIVED**

By Town Clerk at 11:37 am, Sep 24, 2019

**ORGANIZATION: Finance and Warrant Commission**

**MEETING**

**DATE: Tuesday, October 1, 2019**

**TIME: 7:30 pm**

**LOCATION: EOC Police Station Meeting Room, Westwood PD**

**PURPOSE: FinCom October Meeting**

**REQUESTED BY: Jane O'Donnell, Administrator**

*NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

**LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

**Agenda: FinCom October Meeting\***

*New Member Orientation: 6:30-7:45*

*Chairperson Opening Remarks*

*Welcome new members*

*Presenters:*

*FinCom Chair: Why are we here? Warrant Timeline.*

*Moderator: The Role of Moderator/Expectations – The FinCom role leading up to Town Meeting*

*Chair, Select Board & Town Administrator: What is happening currently in Westwood and a look at the future*

*Administrator: Ethics doc, group emails, attendance*

*Chairperson's update:*

*New Business –Sub-Committee Assignments.*

*Old Business - Approval of June 6, 2019 Minutes.*

*Public and Press.*

*Adjournment.*

*\*Changes and additions to be updated as needed.*

*NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*