



**Public Health**  
Prevent. Promote. Protect.

# Town of Westwood

Commonwealth of Massachusetts  
**BOARD OF HEALTH**

*Jared Orsini, REHS/RS, Health Director*  
*Jason Belmonte, Food Inspector/Sanitarian*  
*Lorraine Donovan, Administrative Assistant*  
*Tiffany McCarthy, R.N., B.S.N., Public Health Nurse*

*James M. O'Sullivan, J.D., Chairperson*  
*Carol Ahearn, R.N., B.S.N*  
*Roger L. Christian, M.D.*

Minutes of the Westwood Board of Health meeting held on April 9, 2019

The meeting began at 5:05PM and was held at the Carby Street Municipal Office Building, 50 Carby Street, Westwood.

Members Present: Jim O'Sullivan, JD, Chairperson  
Carol Ahearn, R.N., B.S.N  
Roger L. Christian, M.D.

Staff Present: Jared Orsini, REHS/RS, Health Director  
Jason Belmonte, Food Inspector/Sanitarian  
Lorraine Donovan, Administrative Assistant

### **Approval of Minutes: February 19, 2019**

Dr. Christian would like clarification on a section of the minutes regarding vape shops. He is questioning whether or not the BoH has the authority to restrict vape shops in Westwood.

Mr. O'Sullivan states that he believes restricting them would fall under the jurisdiction of the Planning and Zoning Boards. Dr. Christian is satisfied with the explanation and Mr. O'Sullivan moved to approve the minutes, Ms. Ahearn seconded, approved 3-0-0.

### **Introduction of Jared Orsini, REHS/RS, Health Director & Jason Belmonte, Food Inspector/Sanitarian:**

Mr. Orsini started in his role as the new Health Director on April 1, 2019. He comes from the Town of Brookline, where he was a Senior Public Health Inspector for over 12 years. Mr. Belmonte is the new Food Inspector/Sanitarian and he started on April 8, 2019. He was the Food & Human Safety Coordinator at Wegmans Food Market in Northboro for the past several years.

The Health Department is now fully staffed and ready for the busy permitting season. In the next several months there will be numerous food permit renewals, camp, beach and pool permits & inspections, as well as many catered and temporary event permits to issue. A new policy Mr. Orsini would like to require is that all pool operators to submit copies of the daily pool chemical testing results at the end of each month for the Health Department to review.

Mr. O'Sullivan and Dr. Christian express interest in going out on a food inspection at some point in the future. Mr. Orsini and Mr. Belmonte welcome the opportunity to have Mr.

O'Sullivan and Dr. Christian join them on a food inspection at a time that works for everyone.

**Appointment of Animal Inspectors for 2019:**

Laura Fiske, Barn Inspector, Paul Jolicoeur, Animal Control Officer, Jason Roberts, Assistant Animal Control Officer and Carolyn Thorne, DVM would like to continue as animal inspectors for the next year. Mr. O'Sullivan moved to approve the appointments and Ms. Ahearn seconded, motion approved to re-appoint all four animal inspectors, 3-0-0.

**Health Department Update & Public Health Nurse Report:**

Copies are provided to the Board outlining accomplishments for the Health Department and Tiffany McCarthy, PHN. Ms. McCarthy will be increasing her hours at the COA on Tuesdays. She will stay until 12pm rather than 11:00AM each week starting in May.

Dr. Christian requests that Ms. McCarthy attend a future BoH meeting to get some input from her on various topics. Ms. Donovan explains that Ms. McCarthy does not normally work on Tuesday evenings and had a hardship obtaining babysitters. Linda Shea, former Health Director, did not see the need for her to attend night meetings, due to this issue. She had Ms. McCarthy provide a report of her accomplishments to the Board each month. Ms. Ahearn requests the Mr. Orsini ask Ms. McCarthy if she can make accommodations to come to the May or June meeting. Mr. Orsini will speak to Ms. McCarthy to see if it is feasible for her to attend any future meetings.

Mr. Orsini updates the Board on the status of food inspections that need to be done. There are 41 routine inspections the Health Department needs to do in order to catch up through April. He has already done about 10 or 12 of them. Mr. Orsini also went to the food establishments that had complaints called into the Health Dept. between January and now. Food permit renewal notices will be going out soon and he will include a letter regarding the changes in the newly adopted 2013 Food Code. There was no advance notice of the new food code being adopted back in the fall of 2018, therefore, some food establishments may not be aware of the changes.

Mr. Orsini is aware that Dr. Lester Hartman attended the February 2019 BoH meeting. He is in agreement with Ms. Loughnane that the Health Department should not move forward with banning the FDA exempt tobacco flavors; mint, menthol and wintergreen. The Westwood Tobacco Regulations were just revised in September 2018 and all other flavors are banned and he thinks waiting to see how other towns deal with the potential legal consequences makes sense. The Board is in agreement that no changes to the regulations be made now. Mr. Orsini has spoken with Elliott Brown, Tobacco Consultant, and he will perform compliance checks at our 4 establishments that sell tobacco products in late April or early May.

The flu clinic has been scheduled for Saturday, October 26, 2019 from 9am-12pm at the High School. Flu vaccine has been ordered from Sanofi Pasteur this year.

Ms. Ahearn announces that she does not believe she will seek reappointment for another 3 yr term on the Board of Health. Ms. Ahearn has been on the Board for about 10 years. Mr. O'Sullivan advises her to reconsider. Ms. Ahearn states she will think her decision over and let the Board and Health Department know if she changes her mind before July.

Meeting adjourned 5:45PM

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