



**Public Health**  
Prevent. Promote. Protect.

**Town of Westwood**  
Commonwealth of Massachusetts  
**BOARD OF HEALTH**

*Tiffany McCarthy, R.N., B.S.N., Public Health Nurse*  
*Lorraine Donovan, Administrative Assistant*

*James M. O'Sullivan, J.D., Chairperson*  
*Carol Ahearn, R.N., B.S.N*  
*Roger L. Christian, M.D.*

Minutes of the Westwood Board of Health meeting held on January 8, 2019

The meeting began at 5:05PM and was held at the Carby Street Municipal Office Building, 50 Carby Street, Westwood.

Members Present: Jim O'Sullivan, JD, Chairperson  
Carol Ahearn, R.N., B.S.N  
Roger L. Christian, M.D.

Staff Present: Lorraine Donovan, Administrative Assistant

Others Present: Nora Loughnane, Director of Community & Economic Development

**Approval of Minutes: December 11, 2018**

Mr. O'Sullivan moved to approved the minutes, Dr. Christian seconded, approved 3-0-0.

**Appointment as an Interim Agent of the Board of Health -Nora Loughnane, Director, Community and Economic Development:**

Linda Shea has retired from her position as Health Director, effective January 2, 2019. Nora Loughnane will be the Interim Agent for the BOH, until a new director is hired. The Board must vote on this appointment.

Mr. O'Sullivan makes a motion to appoint Ms. Loughnane as Interim Health Director, Ms. Ahearn seconded, approved 3-0-0.

Mr. O'Sullivan asks Ms. Loughnane for an update on the search for a new director. Ms. Loughnane explains they had 4 candidates apply and interview from the initial posting. The consensus after those interviews was to repost the position and to date they have not received more resumes; however, the holiday season may have played a factor and it is anticipated they will have more applicants soon.

**Annual Report:**

A copy of the 2018 Health Division report is provided to the Board members for review.

**December Health Director & Public Health Nurse Report:**

Copies are provided to the Board outlining accomplishments for Linda Shea and Tiffany McCarthy, PHN.

Meeting adjourned 5:15PM

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