

# MINUTES

## Recreation Commission Meeting

3/10/2014

The meeting convened in the Recreation Office, 240 Nahatan St., at approximately 7:00 PM

Recreation Commission: Diane Thornton, Lynn Connors, David Reilly, Paul Tucceri, Joyce Cannon, Elizabeth Phillips

Town staff: Nicole Banks

Absent: Tim Adams, Paul Aries, Ann Delaney

Commission Reports: No member reports presented.

Public Comment: No public attendees so no comments.

Approval of Minutes: On motion by David, seconded by Paul, the minutes of the meeting of February 10, 2014 were unanimously approved 3-0.

Report of the Recreation Director:

### **Monthly report**

Goal is to connect the Recreation Department with the other departments. Nicole is trying to introduce the other departments so they know what we are doing. It is also allowing us to show what the department is doing and what the staff is doing.

Nicole met with Westwood Youth Hockey and they are interested in the Sheehan Tennis Courts. They are also looking at an indoor rink. They liked the idea of making it a roller blade and outdoor rink as well. Space allocation. Youth hockey is working with an architect on the indoor rink so if they get the OK, there may be an option for site review and space allocation. This would allow several seasons of use. Logistics of maintenance, parking, etc. Westwood Youth Hockey would offer monetary support if they got specific times.

Another option is getting a spray pad. This would be just a summer use. The on-going maintenance would be a topic of discussion. Should we hold a public forum to see if there are some interested Nicole will get the internal feel of what this space can be used for.

March 18<sup>th</sup> at 7:30 in the Community Meeting Room at the Library. FinCom is holding a sub-committee meeting about department budgets etc. There is a question of what to do about moving salaries into the revolving fund.

### **March into Summer Open House - March 15, 2014**

Commission members volunteer schedule. Nicole asked the Recreation Commission wear their polo shirts. Nicole went over the volunteer opportunities. The Photo Booth would be there and it was a concern about the over use of the booth. A process will be discussed. There will be a volunteer meeting at 10:00 AM.

## **Recreation Assistant – hiring process**

It was reported that Tish Healy took a position with the DPW. The Recreation Department is short staffed at this point. At this point, there are over 200 applications. Nicole is looking at over 20 a day to try and rate and keep up. Looking at 20 people out of 200 to have an initial phone interview. The hiring process was discussed. If Commission members are interested, phone interviews will be next week. Then the first week in April, have the Commission available for an interview.

## **Fields Update**

Not all permits are in. They are starting to come in now. Lacrosse (boys and girls), Soccer, Adult Softball, Adult Soccer (Lodge). Waiting on Little League, Youth Softball and American Legion Baseball.

Lacrosse is seeing an increase in participation. They are looking for more times. The Commission spent a good amount of time offering options to potential conflicts. Mike and Nicole will be meeting on Friday to discuss the times. Nicole was asked to look at the policy of saving field space for rain out and makeup games. The change in philosophy should be the fields are scheduled and then teams will be bumped if rainouts are needed. This will help ensure fields don't go unused.

Westwood Day was discussed with Westwood Youth Soccer.

Thurston Fields noon to dusk they will be open. DPW will take leaf blowers and prepare the field so no fireworks debris is on it.

Flahive is available based on what the school intentions are. Matt Gillis will be asked. They are giving the High School soccer teams the option of playing on Westwood Day. Morning is not available as it is needed for the Fun Run.

Westwood Youth Soccer is being asked to cancel K-2 that day. WYS is taking this option back to the WYS Board.

## **Spring / Summer Recreation Brochure**

The new Recreation brochure is out. Advertising paid for most off the cost. Next brochure may include some verbiage to include why we are advertising. Also a request to advertise may be included as well. Early Childhood was the new addition to the program. Next brochure will include the Health Dept. and possibly the Council on Aging. New COA interim Director has been hired and will be involved in the advertising. We are open to the town and the schools to run stuff at a reduced rate.

## Adjourn

Motion to adjourn by David, second by Diane. Approved 4-0 meeting adjourned at 8:55pm.

Next meeting is April 28, 2014 at 7:00pm at the Recreation Office. Nicole will send out an invite.

Respectfully submitted,

Paul Tucceri