

MINUTES

Recreation Commission Meeting

12/11/2014

Meeting convened in the Recreation Office at 7:00 PM.

Recreation Commission: Joyce Cannon, Lynn Connors, Paul Aries, Paul Tucceri, David Reilly, Ann Delaney
Absent: Elizabeth Phillips

Recreation staff: Nicole Banks

Approval of Minutes: Motion to approve minutes was seconded and approved unanimously
Consent Agenda and Minutes to be provided ahead of time as a time saving measure.

Commission Reports:

The Deerfield Field redevelopment project was discussed. Still debate over the number of softball fields. Request is for 10 regulation and 2 others. Commission wanted to see supporting data, from Westwood Youth Softball, on registration and age groups to see if this is warranted. The third field was not used last year. Concerns about wetlands, proximity to approximately 200 feet (to be investigated.) This may warrant a meeting with the Conservation Commission. Discussion on providing the space for soccer fields was not deemed an issue. Next Deerfield subcommittee meeting is January 14, 2015 at 5:00 PM at Carby Street.

Public Comment: No public attendees for comment at the meeting

Westwood Day

1. Selection of date for 2015 was discussed. It may be 9/25/2015 or 9/26/2015. The date would need to be moved to October in order to match up with the first home football game. It was agreed this date has to be considerate of Jewish Holidays and other holidays.
2. There were some CORI concerns that were brought up relating to the WW Day last year. This is being discussed with the Westwood Police Department.

Report of the Recreation Director:

Nicole mentioned a concern of an issue which arose during Westwood Day. The police were involved. This was a police matter. The Commission feels we should address this topic by continuing with CORI checks for Westwood Day.

A question of reinstating the CORI check in the Commission by-laws was discussed. This will be brought up as an agenda item in our future Commission meeting

The monthly report was reviewed. This document will be included as part of the Department Head meetings and updates to Selectmen..

Highlights from the meeting included the staff awards and the grant the Recreation Department received for implementing a management and safety plan for the community playgrounds. School Street, June Street and the Tot Lot will come under this umbrella.

Field Facility Policy

1. Nicole distributed the Policy for Use of Fields and Facilities
2. Westwood Lodge was added, schedule was being managed by the Recreation Department and the School Department.
3. Page 1: Fields for special events can be used.
4. Page 1: Decision to say applications must be received 6 weeks in advance
5. Page 2: Item 6 was updated to read “Organizations with an account in good standing can be invoiced.”
6. Page 4: Refund policy was reviewed and discussed.
7. Rental Fee Schedule was reviewed. The Morrison Field will be classified as an elite field. Rates will not change at this time.
8. The Commission agreed that all field rates will be reviewed and discussed with Town Administrator.
9. Field’s policy will be updated by Nicole and distributed to the Commission. After approval from the Commission, this will be presented to the Town Selectman.

Next Meeting: To be determined. Tentative January 20, 2015.

Adjourn: Motion to adjourn by Dave Reilly, seconded by Lynn Connors, motion approved 6-0.

Respectfully submitted,
Paul Tucceri