

MINUTES

Recreation Commission Meeting

1/20/2015

Meeting convened in the Recreation Office at 7:02 PM.

Recreation Commission: Lynn Connors, Paul Tucceri, Ann Delaney, Paul Aries

Absent: Elizabeth Phillips, Dave Reilly, Joyce Cannon

Recreation staff: Nicole Banks, Michael Griffin

Approval of Minutes: Paul Tucceri motioned to approve minutes of Dec 11, 2014, seconded by Lynn Connors and approved unanimously.

Commission Reports:

Bylaw amendment - CORI background check is being implemented for all Commission members.

Motion by Anne Delaney was made to add the CORI requirement under the by-laws. This was seconded by Lynn Connors.

Conflict of Interest Law – training & summary provision process was explained by Nicole Banks. Starting in March 2015, this will be implemented.

Deerfield Subcommittee - Update was presented by Nicole. It was discussed that one regulation softball field and one smaller softball field and eight 4v4 soccer fields will be added. The field layout will allow for a third softball diamond in future if participant numbers warrant it. The Recreation Commission supports this design.

Public Comment: No public attendees for comment at the meeting

Field Facility Policy Update

Mike addressed the Commission with the updates to the Field Reservation Policy. Public Field Facility Permit gets filled out. Within one or two days the Recreation Department will send out a response. The process was detailed by Mike Griffin. Paul Aries suggested this get publicized. Mike recommended putting this on the webpage. This document was presented and approved by the Board of Selectmen. Details are available by requesting a copy of the Field Reservation Policy document.

Fields Meeting scheduled for February 9 at 6:00 pm

- a. Field permit and Field Reservation Policy document emailed to the contacts prior to this meeting.
- b. No field permits will be allowed without the organization's liability insurance.
- c. Master calendar will be presented by Mike Griffin.
- d. Field grooming will be presented. It may be asked that the last field users rake the field being used. Mike and/or the DPW will present this at the fields meeting.

- e. Mike suggested we talk about Westwood Day. Field permits were issued to Westwood Youth Soccer for use of fields on Westwood Day. There is a safety concern regarding traffic tie ups due to this use. Westwood Police Department Public Safety Officer feels that having these games take place on Westwood Day is a safety issue. The Public Safety Office is recommending the Recreation Department not issue field permits for that day at WHS, Middle School and Senior Center fields.

Field fees – review goal 2015

1. There were no changes to the Field Fee Schedule
2. Discussion did arise regarding the status of the Morrison Field.
3. We agreed to talk about Field fees increases at a future meeting after backup research and information is received.

Report of the Recreation Director:

- Monthly report
- March Into Summer (March 14th) Nicole would like to have volunteers from the Commission that day. Meet at the Recreation office at 9:00 am, event runs to 2:00 pm.
- Refund policy review - The Commission agreed that the Recreation Department shall continue with the proposed policy with slight changes.
- Morrison Park – tennis court options

Work is in place to review the proposed plan for the Morrison Tennis courts as a recommendation to the Town and the Board of Selectmen.

Construction for the Islington Substation is anticipated to start mid-May. Prior to the construction, options will be put together to allow tennis alternatives to the users of the Morrison complex.

After construction is complete, the Recreation Department will evaluate the need for a tennis court at Morrison to replace the displaced court.

Lighting of the tennis courts at the High School was mentioned by Mike as an option to garner support of tennis programs and provide evening public tennis opportunity.

Westwood Day - Dates were discussed. The fourth Saturday in September is being recommended. September 25th and 26th are the suggested dates.

Next Meeting: February 23, 2015.

Adjourn: Motion to adjourn by Paul Tucceri, seconded by Ann Delaney, motion approved.

Respectfully submitted,
Paul Tucceri