

MINUTES

Recreation Commission Meeting 1/11/16

Call to Order: Meeting called to order at 7:13 PM. Noted that the meeting record shall reflect that the member Bob Phillips is attending remotely via speakerphone for January 11, 2016, by reason of business travel under 940 CMR29.00.

Recreation Commission attendees: Elizabeth Phillips, Lynn Connors, Joyce Cannon, Mitch Katzman, Dave Reilly, Ann Delaney

Recreation staff attendees: Nicole Banks, Taryn Crocker

FY2017 Budget: Taryn Crocker and Nicole Banks reviewed Recreation Department Report which included the following changes:

- Maintenance budget is now into the DPW budget, custodial line item not included on 2017 budget
- Additional training budget available (some discussion on possible staff trainings)
- Salaries: all full-time salaries will be in the Operating Budget but the Revolving Budget reimbursements remain the same
- Dave questioned about the lack of “advertising” budget and it was explained that costs that are directly related to specific programming would come out of the revolving account
- Mitch asked about maintenance costs specifically related to the pool and the fields and as to whether those are to be covered by DPW? Nicole explained that any costs would be discussed and if not able to be covered by DPW budget it would then be covered by the revolving account.

Revolving account summary FY2013-FY2017 was reviewed including:

- General revolving account
- Aquatic revolving account
- Field revolving account

Motion made to approve the proposed FY2017 budget by Ann Delaney, seconded by Elizabeth Phillips. Unanimous vote to approve.

Consent Agenda:

Ann Delaney initiated discussion on the plan for the Sheehan tennis court space. Change involves a plan to survey community members but not move forward with any changes until there is a full plan in place. Last month there was a discussion on taking up the fencing and court and replacing it with grass.

Motion to approve the Consent Agenda including the minutes from December 14, 2015 meeting, made by Elizabeth Phillips, and seconded by Ann Delaney. Approved unanimously.

Commission Member reports: None.

Public Comment: None.

Report of the Director:

Ended the year of 2015 with a list of achievements!

Update on the New Year's Eve fireworks display. "Great show" was the overall public response.

Mike Griffin updated the Board of Selectmen on the use of the Westwood Lodge fields by youth soccer. The BOS approved the continued use of that field for youth sports.

Discussion of pets on athletic fields: A request to have consistent signage to address pets on town properties has been requested. Dottie stated that the language does not specifically include that pets be "leashed." On Wednesday, Jan 13 there is a by-law review committee meeting and the Recreation Director has been invited to attend. Recreation will bring the existing Field Use Policy and ask for interpretation and enforcement of the by-laws. Maybe there can be a clarification of "playgrounds" vs. "fields" and to include the word leash. Bob Phillips (via speakerphone) shared his conversation with Dottie Powers and the use of the word "restrained" to mean leashed. Bob's suggestion was to have the signs read "No Dogs Allowed on the Fields."

Westwood Day date selection was discussed and event will be scheduled for September 24, 2016. The School Department has confirmed a home football game vs. Hopkinton to be held on Friday, September 23. Planning meetings for the 2016 event will start by the end of this month.

Next Meeting: February 8, 2016 at 6:30 pm. This meeting agenda will start with the annual fields meeting and sport groups will be invited to attend. The discussion to schedule the rest of 2016 meetings was tabled.

Motion to Adjourn: Motion to adjourn the meeting at 8:46 PM made by Joyce Cannon, seconded by Ann Delaney. Unanimously approved.

Respectfully submitted,

Lynn Connors