

MINUTES

Recreation Commission Meeting 10/23/2017

Call to order: Meeting called to order at 7:09 pm in the Champagne Meeting Room.

Recreation Commission Attendees: Joyce Cannon, Bob Phillips, Paul Aries, Elizabeth Phillips, Ann Delaney, Mitch Katzman, Lynn Connors, and Sheila Moylan

Recreation Staff Attendees: Nicole Banks

Consent Agenda:

- a. Approval of Minutes – September 11, 2017
- b. Distributed Monthly Reports for July, August and September 2017

Motioned by Joyce Cannon, seconded by Ann Delaney. Consent agenda passed unanimously.

Commission Member reports:

Open Space & Recreation Plan – Ann Delaney presented open space update. She directed the Commission to see the “Inventory of Outdoor Community Recreation Facilities” document. The yellow signified discrepancies between what had been previously recorded and current situations. Also the wording was changed to reflect current language used for specific fields, e.g. multi-purpose field. These documents will be incorporated into the Master Improvement Plan.

New Associate Member Interest - Paul Tucceri is interested in getting on the Recreation Board again. The Recreation Commission agreed to recommend Paul Tucceri for the open Associate Member position.

Municipal Facilities Task Force – Mitch Katzman gave the update. He will be at the table to represent the Recreation Department and community recreation needs. The first priority is still being decided, with each department stating their needs e.g. Westwood’s original Fire Department needs to be updated. The Commission recommended requesting that the Rec. Staff also be on this task force.

Public Comment: Jim Giurleo

As President, Music Director Westwood Winds, Jim was attending to present recommendations to the Westwood Day Committee regarding the entertainment selection process.

Nicole Banks reported on the history of the entertainment selection for Westwood Day. This year there were more applications than there was time for. The two bands that did not perform this year were

Westwood Winds and The Swing Band and both have been invited to participate at next year's event. Suggestions are being reviewed for improving the process for application for entertainment for the event.

A side conversation included an idea to bring back music/entertainment for the Friday night portion of Westwood Day prior to or with the fireworks/ football game.

Director/Staff report:

Westwood Day –

Nicole Banks reported on the *Preliminary Westwood Day Debriefing notes*.

Board members were encouraged to add to the notes by emailing Nicole and she will add updates to debrief document. The Recreation Staff will attend the Nov. 20 Recreation Commission meeting to provide full debrief update.

FY 2019 – FY 2023 Capital Project requests-

The full detail for the capital project requests were included in the Recreation Commission packets.

Aqua 1 – Pool Pak air filtration and dehumidification system for pool was discussed.

The Commission expressed concern that we should investigate funding options to get it done sooner so as to not have to wait until the Spring Town Meeting to bring it forward to request funding.

Rec 2- A discussion about the use of the Sheehan Tennis Court site for Pickle ball courts only. This would offer the only Pickle ball space in Westwood and an opportunity for revenue producing use of space.

Rec 5 - Noted that it is a recommendation of the Recreation Department that the Morrison Tennis Court Installation be pushed out to FY 2021.

Rec 3- Noted that the Morrison Basketball Court Refurbishment will be put on hold until FY 2020 until the bridge is completed.

Rec 6- Vehicle Replacement and Charge Station. This is switching out the current vehicle for an energy efficient vehicle (Revolving Fund)

Rec 8 Tot Lot Playground (Revolving Fund & Fundraising)

Rec 9 June Street Playground (Revolving Fund & Fundraising)

Personnel –

Nicole Banks gave the Personnel update:

- *Business manager:* There were four candidates being interviewed on Thursday.
- *Recreation Assistant:* There have been 350 applications for the assistant position and that is still open.

Field Facilities Updates-

- New carpeting was installed in recreation lower hallway. This will be a great improvement during swim meets.
- Playground updates: June Street Playground equipment donated from Downey School has been stored onsite. The Lions Club fundraising efforts continue for the Tot Lot playground.
- WHS tennis court resurfacing is complete and Downey court surfacing scope will be submitted to procurement for bid collection.

Next meeting: November 20, 2017, at 7:00 pm

Motion to Adjourn: Moved by Sheila Moylan seconded by Mitch Katzman to adjourn the Recreation Commission meeting of October 23, 2017 at 8:56 p.m. and it passed unanimously.

Respectfully submitted by Lynn Connors