

MINUTES
Recreation Commission Meeting
October 22, 2018

Call to Order:

The meeting was called to order at 7:04 PM on October 22, 2018

Recreation Commission Members Present:

Joyce Cannon
Lynn Connors
Ann Delaney
Mitch Katzman
Sheila Moylan (via phone)
Bob Phillips
Paul Tucceri

Recreation Staff Present:

Nicole Banks, Director
Rich Adams, Business Manager
Taryn Crocker, Program Administrator

Public Comment:

None

Consent Agenda:

- Nicole Banks, Recreation Director, announced that Kristin Scoble, Program Manager, resigned to pursue other employment opportunities. Nicole shared that Kristin was a long-time employee of the Recreation Department who developed and oversaw many programs, activities and events. There will be a large gap without her and we appreciate her years of service to the community.
- Recreation Commission Meeting Minutes from August 20, 2018 and September 17, 2018 accepted unanimously. Motion by Paul Tucceri; seconded by Joyce Cannon.

Commission Member Reports:

Nicole Banks reported: The Town is beginning a Comprehensive Plan update and residents and committee members are encouraged to attend. Ann Delaney is currently serving on the Open Space and Recreation Plan committee that is finalizing the draft update for this plan. The Recreation Commission may consider appointing a member to act as a liaison to stay informed about the Comprehensive Plan and provide input and updates relevant to Recreation. Ann Delaney was nominated and unanimously supported for this role.

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Director/Staff Reports:

- Fields Policy Review by Taryn Crocker, Program Administrator:
 - All current adult groups with permits were contacted and asked to provide their non-profit status information.
 - The Over 30 Softball league donated \$1500.00 for fields projects
 - A discussion followed about best practices for reporting on field use without a permit.
 - A field sub-committee was established to work on the Field Policy going forward.

- Westwood Day Recap:
 - Westwood Day 2018 has received excellent feedback
 - The Recreation Department is currently brainstorming ways that other town departments can be involved in Westwood Day.
 - There was a 30% increase in vendors

Next meeting scheduled for November 19, 2018

Moved by Lynn C and 2nd by Paul T to adjourn the October 22, 2018 Recreation Commission meeting at 8:41 PM.