

# MINUTES

## Recreation Commission Meeting

### May 21, 2018

#### Call to Order:

The meeting was called to order at 7:13 PM.

#### Recreation Commission Members Present:

- Paul Aries
- Joyce Cannon
- Lynn Connors
- Mitch Katzman
- Bob Phillips
- Elizabeth Phillips

#### Recreation Staff Present:

- Nicole Banks, Recreation Director
- Rich Adams, Business Manager

#### Public Comment:

No public comment at this meeting.

#### Consent Agenda:

- Motion to accept the April 23, 2018 Recreation Commission Meeting minutes: motioned by Joyce Cannon and seconded by Mitch Katzman; the motion passed unanimously.

#### Monthly Report:

- **Fields Meeting:** All groups were represented and a fair distribution was agreed upon, that would be utilized going forward for the 2019 Season. It was reported that Taryn Crocker was outstanding in the leadership role.
- **Statistics Report:** Rich Adams presented the Winter Statistics Report and the Year-to-Date Statistics Report with highlights.
- **Program Update:** Nicole Banks presented the following items:
  - **Summer Brochure:** mailed on May 5, 2018
  - **Summer Camp:** weeks 3 and 4 are of camp are full and playground has availability, but week 5 is almost full. Waitlist offerings have been made for all programs with priority to residents.
  - **Fishing Derby:** The event went really well. Everyone from the Recreation Staff were present along with several Recreation Commission members.

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- **Fields/Outdoor Facility Policy:** the policy was recently updated. The next step is a complete review of the field prioritization list and groups including the type of documentation required for permits, the number of members for adult teams, etc. Additional discussion to follow for Level 1 criteria field permits. The Recreation Department will develop a draft of requirements for review by the Recreation Commission.
- **Downey Tennis Courts:** resurfacing is complete. The hitting wall will be set up over the next several weeks.
- **Westwood Community Tot-Lot:** equipment installation is complete and the playground was re-opened on May 14, 2018.
- **Sheehan Court:** Two residents have agreed to work on the details and discussion for development of a Pickle Ball court and will work with Nicole Banks.
- **Town Meeting:** May 30, 2018

Next Meeting:

June 25, 2018 at 7:00 PM in the Champagne Meeting Room at 50 Carby Street.

Adjourn:

Moved by Lynn Connors and seconded by Mitch Katzman to adjourn the Recreation Commission meeting of May 21, 2018 at 8:13 PM.