

**DRAFT MINUTES**  
**RECREATION COMMISSION MEETING**  
JUNE 17, 2019

Call to order at 7:04

**Recreation Commission members present:** Joyce Cannon, Bob Phillips, Paul Tucerri, Elizabeth Phillips, Lynn Connors, Ann Delaney, Mitch Katzman, and Sheila Moylan

**Recreation Staff members present:** Nicole Banks

**Public Comment:** None

**Consent Agenda: Approval of the Minutes:** Bob Phillips motioned to approve the minutes for May 20, 2019 meeting, as written and it was seconded by Lynn Connors. Pass unanimously.

**Commission Member Reports:**

Nicole addressed the changes made in the Fields Policy and decisions were made for the following changes:

- Cross out “track” (as the proximity to Flahive made it impossible to book alone)
- Add ‘Tier 1’ line to the actual policy (see below (\*))
- Mike Jaillet has a copy of the new changes and we will wait to see what he says about them
- Possible invitation to the selectman will be made to move toward approval of the changes

Nicole also summarized her meeting with the Suburban Tennis league and the outcome of their submission of permits and proof of insurance

Nicole also met with the representative of the Westwood Track Club and discussed what the plan would be for fees this year and permit fees going forward. Some discussion about “open to non-residents” and status as a “non-profit.” She did state that they pay their coaching staff.

Discussion followed regarding changes to the points on the ‘Internal use document’ “*Tier 1 Requirements checklist*” used for aiding in assigning status and field requirements and costs.

- First line: cross out (no cuts, no enrollment caps)
- 2nd line stays as is
- 3rd line Tier1 is restricted to Westwood leagues and a team does not constitute a league will be added to the policy and does not belong here (\*)
- Non-profit status included no paid adult coaches or board members; a stipend for guest instructors/clinic may be permitted with the approval of WRD. A Board comprises of Westwood residents only, minimal of quarterly meetings
- As part of a reciprocal field agreement in place, XBHS pays no fee and is prioritized at Tier 2.
- Lodge Field has new owners so new restrictions are TBD in the future

- Tournament groups can book using existing field rental form through the WRD and may negotiate charges and field given the extensive field needs in a short window of time. Additional fees for toilets, trash removal, lights, traffic detail, ambulance detail, etc. (remains the same as worded)
- Flahive/Multipurpose are both booked as a single venue.

**Director/Staff report:**

**Annual reorganization:**

It was stated that Mitch Katzman served as the Chair very well as well as Joyce Cannon served well as Vice-Chair for this past year. Going forward, Ann Delaney will serve in the position of Chair, Mitch Katzman as Vice Chair and Lynn Connors will remain in the position of secretary for the coming year.

**Pheasant Hill Park and Playground celebration:**

Shelia Moylan discussed that this amazing area was five years in the making and it was a success and she discussed that she spoke at the celebration as well as Mike Walsh.

**Westwood Day** is set for September 21, 2019, and one big change would be that Recreation commission members will be asked to help with a larger area of responsibility to help the newly hired Recreation Staff members learn the ropes of WWD and to ensure another amazing Westwood Day celebration as we continue to improve and adjust our practices. One change that was discussed was that both stages will now be in the area of the food court and will schedule acts that alternate between stages.

**Next meeting:** is set for August 12, 2019

A motion to adjourn the Recreation Commission June 17, 2019 meeting was made by Ann Delaney and seconded by Bob Phillips at 8:30 p.m. Passed unanimously.

Notes submitted by Lynn Connors