

MINUTES
RECREATION COMMISSION MEETING
MAY 20, 2019

Called to order at 7:10

Recreation Commission members present: Mitch Katzman, Joyce Cannon, Lynn Connors, Ann Delaney, Bob Phillips and Shelia Moylan.

Recreation Staff members present: Nicole Banks, Rich Adams

Public Comment: None

Consent Agenda: Approval of Minutes: Ann Delaney motioned to approve the minutes as written and it was seconded by Mitch Katzman. Passed unanimously.

Commission Member Reports:

Field Sub-committee update: Ann Delaney reviewed and explained the changes made to the Field/Outdoor Facility Policy (page 8)

Added to page 9, under "Permit Process" ** add to the language MUST SUBMIT A TEAM ROSTER LIST AT THE TIME OF APPLYING FOR THE FIELD PERMIT, LISTING RESIDENCY FOR ALL PLAYERS.

Nicole agreed to follow up with the Westwood Track Club regarding their status as a Westwood Youth sport group. This program is open to other communities as well (Walpole, Dedham, Canton and Norwood families). Westwood Track Club is a USATF sanctioned club.

Ann Delaney made a motion to put forward recommended changes to the Field Facility policy to the town administration. Seconded by Bob Phillips, all in favor, no opposed, and passed unanimously. These changes to the field policy will need to go through the Town for approval and will hopefully be in place for September.

Director/Staff report:

The Recreation Commission will be voting on Chair, Vice Chair and Secretary at the next meeting.

Rich Adams reviewed and explained the budget report. Rich highlighted that we can see the justification for hiring the additional aquatics FT staff member with the increased revenue. He also highlighted and reviewed the financial outcome for March into Summer. 93.8% of program registering was completed online. People who came in person consisted mostly of people in need of scholarships and/or paying by check instead of credit card and the registration line was cleared by 11:00.

Participants placed on a waitlist for programs during March into Summer were all cleared by April 1st this year!! This is a great improvement over last year. Revenue increase of \$95,000 and

sales continue to be strong through April and are on target to exceed beyond the income for May 2018.

Scholarships awarded were just about the same as last year but were presented to less individuals.

Nicole addressed that Taryn will be transitioning to her next phase of life as of June 28th. We will be planning a retirement party at some point in the near future.

Sheila Moylan and Joyce Cannon would like to continue to serve on the recreation commission for another three year term.

Next Meeting: June 17, 2019

Moved by Ann Delaney, Seconded by Bob Phillips to adjourn the Recreation Commission meeting on May 20, 2019 at 8:30 PM.

Submitted by: Lynn Connors