

**MINUTES**  
**Recreation Commission Meeting**  
**February 11, 2019**

Call to Order:

The meeting was called to order by Joyce at 7:12 PM on February 11, 2019

Recreation Commission Members Present:

Joyce Cannon  
Paul Tucceri  
Ann Delaney  
Sheila Moylan  
Mitch Katzman  
Bob Phillips (remote participation)

Recreation Staff Present:

Nicole Banks, Director  
Joe Bertone, Program Manager

Public Comment:

None

Consent Agenda:

Approval of the minutes from December 17, 2018 and January 14, 2019 Recreation Commission Meetings. Motion to approve by Paul as amended, seconded by Ann. Approved unanimously

Ethics training needs to be completed and certificate submitted to Recreation staff. Conflict of interest summary sheets and CORI background check forms were distributed. Completed copies with photo ID should be submitted to Recreation office.

Commission Member Reports:

Ann reviewed a draft letter of support to be submitted to the Planning Board and will be added to the Open Space and Recreation plan update.

There was a discussion regarding the CPA fund and if the Open Space and Rec plan includes a goal to implement this funding source. It was explained that this has been removed as a goal listed in the plan and that the CPA funding is explained on page 74.

As outlined this fund from registry of deeds is only disbursed if CPA is created in town by a town meeting vote. This has not been implemented in Westwood.

The updated Open Space and Recreation plan allows the town to apply for grants that it currently does not qualify for.

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“The recreation commission supports the recommendations of the OSRP” as listed in draft dated 2/8/19. Changes to the draft letter of support were recommended and will be updated prior to the letter being sent to the planning board.

Motion to approve letter as amended by Mitch, seconded by Joyce.  
Passed 4-1 and 1 abstained.

Great job Nicole and Ann for their hard work on the Open Space and Recreation Plan committee.

#### Director/Staff Report:

Field updates:

Spring meeting – capital plans new field space and lighting for field availability

Town Report – working on updating for Annual 2018. The Recreation Commission will have an update as well. The members discussed important items to include:

8 tennis courts refurbished – 6 at High School, 2 at Downey; tennis hitting wall at both Playgrounds – Tot Lot and June Street new equipment  
Westwood Day  
Pool – new thermal cover for energy savings  
Open Space and Recreation plan updated

Event updates:

Joe gave an update on the March into Summer event planned for March 9<sup>th</sup>.

End by 1:00pm – 1hr earlier than in past. Last year registrations were complete by 12:30pm. Most people register online.

New activities planned are giant board games like checkers, Jenga and Connect Four. A Photo booth will be available for participants with printed photos displaying both rec and Wegmans logos.

The pool will host a free open swim with floats, games and activities throughout event. Wegmans is the event sponsor and will provide handouts as well having their logo displayed on the giveaway which is a first aid kit.

Need volunteers please email Nicole or Joe with available schedules.

Program update:

Price for camp was increased by \$15.00 which matches the recommendation from the January 14 meeting.

Personnel update:

New Recreation Assistant, Angela Lassig started today. Angela is from Texas and moved to MA in September. She brings a strong administrative background as well as experience working in a customer service business. She is working on spring program setup and looks forward to meeting the Commission soon at a meeting or event.

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Other items:

Paul requested that the draft meeting minutes be available earlier, 48-72 hours after meeting.

Paul stated that the field subcommittee meetings have gone well. The recommended updated to the Outdoor Field Facility Policy will be ready to present in March.

Next Meeting:

March 11, 2019, 7:00 PM

Adjourn:

Motion to adjourn by Ann and seconded by Sheila.

Meeting ended 8:27pm