

**MINUTES**  
**Recreation Commission Meeting**  
**January 14, 2019**

Call to Order:

The meeting was called to order at 7:06 PM on January 14, 2019

Recreation Commission Members Present:

Mitch Katzman  
Paul Tucceri  
Lynn Connors  
Ann Delaney  
Sheila Moylan  
Bob Phillips (remote participation)

Recreation Staff Present:

Nicole Banks, Director  
Rich Adams, Business Manager  
Joe Bertone, Program Manager

Public Comment:

None

Consent Agenda:

Not available for this meeting. It will be reviewed at next month's meeting.

Commission Member Reports:

None

Director/Staff Report:

Introduction of new Program Manager, Joe Bertone. Joe started with the department on Wed. and lives close by in Norwood. Joe has program experience from the YMCA and then for-profit, at Goldfish in Norwood.

Presentation of the Recreation FY 2020 Budget. The budget focus today is the general fund budget which will need to be discussed and voted on. Page 3: highlight page and page 4: is the general budget and the last page is the summary of the revolving fund. The general fund will go through the Town Meeting process.

- Proposed FY20 Budget: it is flat and consistent from the past year.
- Revolving Fund: We continue to see a growth in the balance in the Revolving Fund. The bulk of the revenue comes in from March to June (65-70%) the low water mark for funds is in February.
- The surplus money has allowed us to reinvent some of the spaces for programming.
- In FY20 the revolving fund reimbursement to the town will increase from \$180,000 to \$230,000 to cover the new Aquatics Specialist position which will allow more programming and a decrease in part-time staffing.

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**Moved by Mitch seconded by Shiela to approve to the proposed Recreation FY 2020 budget as presented. Passed unanimously.**

Field updates:

- WHS Tennis hitting wall is up and installed
- Lighting installation is underway

Event updates:

- NYE fireworks were very successful with great participation from the community. Thanks to Roche Bros. for the event sponsorship.
- March into Summer will be held on March 9<sup>th</sup> from 10am to 1pm at the WHS. Need volunteers 9am-2pm. Wegman's will be there as a sponsor.

Program update:

Bob Phillips suggested increasing the summer program fees by \$3.00/day.

Nicole discussed the changes that are being made in the signing up for summer week programs, which should lessen the number of people ending up on the waitlist. They will be looking at if this works beginning this week as they work with the software company.

Personnel update:

Over 200 applicants have applied for the Recreation Assistant open position. The Will phone interviews will start this week.

Other items:

Field subcommittee met and need one more month before bringing revisions to the committee.

Next Meeting:

February 11, 2019, 7:00 PM

Adjourn:

Moved by Paul Tucceri, seconded by Lynn Connors to adjourn the Recreation Commission meeting of January 14, 2019, at 8:08 pm.