

**Westwood Planning Board  
University Station Joint Boards & Commissions Meeting  
Meeting Minutes  
October 16, 2012  
7:30 PM  
Thurston Middle School**

**Attendance & Call to Order:**

The meeting was called to order at 7:40 p.m. by Ch. Jack Wiggin.

*Present:* Planning Board members Jack Wiggin, Steve Olanoff, Steve Rafsky, Bruce Montgomery and Chris Pfaff. Town Planner Nora Loughnane and Planning & Land Use Specialist Janice Barba recorded the minutes.

Other Boards/Officials present: Westwood Board of Selectmen, Town Administrator Michael Jaillet, Special Counsel Dan Bailey, Westwood Finance & Warrant Commission.

**Welcome & Introductory Comments:**

Ch. Wiggin welcomed the Board of Selectmen, Finance Commission, town boards and commission members, town staff, members of the public, press and the University Station development team: New England Development, Eastern Real Estate and National Development, John Twohig of Goulston & Storrs, Elkus Manfredi Architects, Vanasse & Associates, Inc., TetraTech and Connery Associates.

- Overview of Conceptual Development Plan Presentation
- Overview of Architectural Design – 2.1 million square feet of mixed-use, transit oriented development composed of the following uses: retail, office and hotel, age restricted housing and other housing.
- Overview of Engineering Design
- Overview of Traffic Study
- Overview of Fiscal Study
- Overview of Zoning Bylaw Approach
- Presentation of Project Timeline
- Q & A

**Closing Comments:**

Ch. Wiggin thanked the development team, all town board members and staff for attending and participating in this productive presentation of the University Station project, with the Planning Board, Board of Selectmen and Finance and Warrant Commission.

**Next Meeting:**

Monday, October 22<sup>nd</sup> at 6:30 p.m. in the Champagne Meeting Room at 50 Carby Street.

**Adjournment**

*Upon a motion by Mr. Montgomery and seconded by Mr. Pfaff the board voted unanimously in favor to adjourn the meeting at approximately 9:16 p.m.*

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**List of Documents, Materials and Exhibits**

University Station Project Review Timeline