

**Westwood Planning Board
Meeting Minutes
Friday, August 21, 2015
50 Carby St., Champagne Meeting Room
11:00 AM**

Call to Order

The meeting was called to order by Ch. Pfaff at approximately 11:02 a.m.

Present:

Planning Board members: Ch. Chris Pfaff, Steve Olanoff, Bruce Montgomery and Trevor Laubenstein. John Wiggin was absent. Staff members present: Town Planner Abigail McCabe, Town Counsel Thomas McCusker and Janice Barba Planning & Land Use Specialist, who recorded the minutes.

New Business:

1. Endorsement of Tri-Partite Agreement and Certificate of Release of Lots for Morgan Farm Estates Phase II (Lots 7-10)

Developer Lou Petrozzi was present before the board seeking a new tripartite agreement which includes the cost for the remaining work as calculated by the Town Engineer and an additional \$15,000 added for the street trees in both phases (60 trees) is included in this new bond. The Board should consider voting to approve the Tripartite Agreement for Morgan Farm Phase II in the amount of \$81,623. The tripartite agreement and lot release have been reviewed by Town Planner Abby McCabe and Town Counsel Tom McCusker.

Motion/Action Taken:

Upon a motion by Mr. Montgomery and seconded by Mr. Laubenstein, the Board voted unanimously in favor to endorse Tri-Partite Agreement in the amount of \$81,623 and release lots 7-10 from the restrictive covenant. The Tri-Partite Agreement and Certificate of Lot Release for Morgan Farm Estates Phase II (Lots 7-10) were signed and notarized.

Other Business:

- Reserved for topics not reasonably anticipated to be discussed – Ms. McCabe discussed the length of the last meeting, importance of not moving agenda items out of order, and staff process for double checking that all items on the agenda have been addressed before adjourning for the evening. She also suggested waiving the reading of the complete public hearing notice.

Adjournment:

Upon a motion by Mr. Montgomery and seconded by Mr. Laubenstein, the Board voted unanimously in favor to adjourn the meeting at approximately 12:05 p.m.

List of Documents

Morgan Farm Tri-Partite Agreement & Lot Release Request	PDF
<ul style="list-style-type: none">• Tripartite Agreement for Morgan Farm Phase II• Certificate of Release of Lots• Memo to A. McCabe from Town Engineer J. Bina dated 07-28-15, with Bond Value/Construction Cost Estimate spreadsheet	PDF