

**Westwood Planning Board Meeting Minutes  
 Joint Meeting with Finance & Warrant Commission  
 Monday, March 28, 2016  
 Public Library  
 660 High St. – 7:30 PM**

**Call to Order:**

The meeting was called to order at 7:30 PM.

**Present:**

Planning Board members present: Chris Pfaff, Steve Olanoff, John Wiggin, Bruce Montgomery and Trevor Laubenstein. Staff members present: Town Planner Abigail McCabe.

**Select Peer Review for upcoming projects – 14 Washington Street**

The Planning Board reviewed the proposals submitted by BETA Group and Professional Services Corporation (PSC). Both estimated costs for the peer review were similar. The Board selected PSC since the reviewer was familiar with the property as he reviewed a similar proposal for the property less than 2 years ago that was never constructed.

On a motion made by Mr. Montgomery, seconded by Mr. Laubenstein, the Board voted 5-0 to select PSC as the professional peer consultant for the proposed project at 14 Washington Street.

**ANR (Approval Not Required) Plan for 314 Grove Street**

Mr. Olanoff recused himself from this application and left the room.

The proposal shows dividing the existing lot at the corner of Grove and Summer Streets into two lots; to create proposed lot B-1 and proposed lot B-2. Both lots meet the minimum frontage requirements on existing streets.

On a motion made by Mr. Montgomery, seconded by Mr. Laubenstein, the Board voted 4-0 to endorse the ANR plan for 314 Grove Street.

**Minutes:**

On a motion made by Mr. Wiggin, seconded by Mr. Olanoff, the Board voted 5-0 to approve the meeting minutes from 2/23 (as amended), 3/7, 3/8, and 3/15 as written.

**Finance & Warrant Commission, continued Public Hearing on Annual Town Meeting Warrant Articles**

Planning Board members attended the Finance & Warrant Commission Public Hearing to discuss proposed Planning Board Articles for 2016 Annual Town Meeting. There were no further questions or comments on the Planning Board articles.

**List of Documents**

• Memorandum to Finance & Warrant Commission from Planning Board, dated 3/2/16 (6 pages)	PDF
• Planning Board Warrant Article language, 7 Articles revised through 3/3/16	PDF
• Westwood Zoning Bylaw, May 2016 Proposed Redlined Version	PDF
• Power Point Presentation, Planning Board Articles for 3/7/16	PDF
• Application and plan entitled "Lot Division Plan of Land, 314 Grove Street, Westwood, Mass", prepared by Norwood Engineering Company, Inc. dated March 15, 2016.	PDF
• Memorandum from BETA Group, dated March 22, 2016	PDF
• Memorandum from PSC, dated March 21, 2016	PDF