

MEETING MINUTES

Pedestrian and Bicycle Safety Committee

Date:	10/24/2013
Meeting start:	7:30 p.m.

Committee Members

Michael Kraft - Chairman	John Craine - Secretary	Wendy Muellers - Vice Chairman	
Chris Giovino	Kela Klosi	George Lester	Virginia Lester
Steve Olanoff	Nora Loughnane	Paul Sicard	Todd Korchin

In attendance:

Michael Kraft - Chairman	John Craine - Secretary	Wendy Muellers - Vice Chairman	
	Kela Klosi		
Steve Olanoff	Nora Loughnane	Paul Sicard	

Routine Business

Minutes from September 2013 were approved unanimously.

Westwood Day Review and Planning for 2014

The Ped/Bike Safety committee would like to thank the following people and groups:

- Pan Mass Challenge for their generous donation of bike racks;
- Todd Korchin and the Westwood DPW for delivering and returning the bike racks;

- David White and Breakstone, White & Gluck, PC for their generous donation of 25 bike helmets.

Discussion of things that can be done for next year include:

- locating bike racks adjacent to ticket tables at entrances and labelling them
- providing signage indicating that bikes are not permitted inside WW Day activities and instructing riders to use the bike racks
- place signs indicating racks are “courtesy of Pan Mass Challenge and the Westwood Ped/Bike Safety Committee”
- canopy to protect those manning the tables from the elements
- banner sign is needed to hang from the front of the table
- get local bike shop to sponsor bike tune-up area near entrance and bike racks
- bring in Bikes Not Bombs to collect used bikes; would need to think through the drop off location since this would be a drive-up activity.
- Other items of note
 - George Lester’s “Locate the bike rack” game was popular (thank you George!)
 - Very few brochures were taken

Discussion of setting up a sub-budget for the Ped Bike Committee from the Planning Board budget to pay for canopy and sign.

Sharrows on Gay & Hartford Streets

Discussion on the implementation of sharrows on Gay Street and Hartford Street:

- Chevrons have been painted but the bicycle emblem is missing; per Paul S. this is confusing some drivers as speed bumps or raised castings.
- Todd K. informed John C. earlier in the week that the bicycle emblems were on backorder, and that they were going to cost \$400 a piece. As a result, Todd was only purchasing 2 emblems each for Gay and Hartford streets.
- Nora L. explained that the cost is related to the reflective thermoplastic and installation
- Discussion on value of going with the more durable and safer but more costly thermoplastic versus a less safe, less durable but less costly paint and stencil solution. Discuss options with Todd K. and DPW.
- “Share the Road” signs are needed ASAP on Hartford and Gay streets to inform drivers about the new sharrows.

MAPC Pedestrian and Bike Plan - update

Per Nora L., during 2012 / 13, the Metropolitan Area Planning Commission developed a comprehensive bicycle and pedestrian plan for the towns of Westwood and Dedham. The Westwood Board of Selectmen requested revisions to the plan on advice from various town departments and committees. The goal is to bring the plan to Town Meeting for approval. Some of the requested revisions were implemented by MAPC, others were not. There is currently a stalemate with neither side taking further action on the plan.

Discussion ensued on the value of the plan, the future value of having an approved plan developed by MAPC, the need to have the plan adopted at Town Meeting, and the presumed need to close out the grant that funded the plan's development.

Nora L. will forward the current plan and list of pending revisions to John C. for dissemination to the committee; to be discussed at next meeting.

Pending Items Not Discussed or No Update

- East Street Bridge
- Route 109 overpass construction and bike lanes
- Oak Street pedestrian crossings at Martha Jones
- Downey Street Safe Routes improvements
- LED street lights

Other Business

- November committee meeting falls on Thanksgiving; move to 11/21 or cancel?
- John C. to send notice to member list to determine if we can get quorum for 11/21

Action Needed for Next Meeting

- Nora L. to look into setting up a sub-budget for Ped Bike Committee from the Planning Board budget
- Nora L. to send updated and notated MAPC plan to John C. for dissemination to committee members
- John C. to send out notice re change of date for next meeting to determine if it can be held

on Nov 21.

- Wendy M. to reserve meeting room for Nov 21.
- John C. to notify Christine McCarthy re David White is joining the committee
- Steve O. to contact MAPC about finalizing the Comprehensive Ped/Bike Plan

Reminder - each committee member to bring one idea for the committee to focus on this coming year.

Meeting adjourned at 8:32 pm.

Respectfully submitted,

John Craine, Secretary