

**Town of Westwood Planning Board
Joint Meeting with Town of Westwood Board of Selectmen
Meeting Minutes
July 20, 2009
7:30 PM**

Planning Board Members Present: Ch. Steve Olanoff, Robert Malster, Bruce Montgomery

Board of Selectmen Members Present: Ch. Philip Shapiro, Patrick Ahern, Nancy Hyde

Staff Members Present: Michael Jaillet, Town Administrator; Thomas McCusker, Town Counsel; Glenn Garber, Community Development Advisor; Nora Loughnane, Town Planner

Joint Meeting with Board of Selectmen to Appoint New Planning Board Member to Fill Portion of Unexpired Term of Henry Gale

Board of Selectmen Chairman Philip Shapiro called the meeting to order at 7:30 pm. Ch. Shapiro stated that Town Clerk Dottie Powers had received a letter from Planning Board member Henry Gale stating that Mr. Gale will be moving out of Westwood and will be unable to complete the remainder of his term on the Planning Board. Ch. Shapiro explained that MGL Chapter 41, Section 11 requires a joint meeting of the Board of Selectmen and the Planning Board to vote to appoint a candidate to fill the vacancy created by Mr. Gale's departure. He further explained that the appointed candidate will serve on the Planning Board until the next town election, at which time voters will be able to elect a candidate to fill this position.

Ch. Shapiro stated that Mr. Jaillet had received statements of interest and from nine residents who wished to be considered as candidates for the Planning Board position. He explained that Mr. Jaillet and Ms. Loughnane had met with each of the candidates to discuss their relative qualifications for the position, and that all nine residents had been invited to appear at tonight's meeting for consideration by the joint board.

Ch. Shapiro asked each of the potential candidates to introduce themselves and make a brief statement as to their interest and qualifications for the position. Eight of the nine potential candidates made brief presentations, including: Jason Lee, 69 Endicott Street; Jim Fox, 135 Whitewood road; Jack Wiggin, 55 Gloucester Road; David Feyler, 20 Baker Street; Maria Salvatore, 466 Summer Street; Eric Lin, 227 Forbes Road; and Barbara McDonald, 14 Cardinal Drive. One of the potential candidates, Steve Greffenious, 51 Oriole Road, was not present at the meeting.

Ch. Shapiro explained that the joint board would take a roll call vote. He stated that if one candidate received a majority vote of the six members present, that candidate would be appointed as the new member of the Planning Board. Ch. Shapiro added that if no one member received a majority vote, the two candidates receiving the greatest number of votes would then be considered in a run off vote, with roll call votes continuing until one candidate received a majority vote. He called for the roll call vote, which was unanimous in favor of candidate Jack Wiggin. Ch. Shapiro stated that Jack Wiggin was thereby appointed to serve as a member of the Planning Board until the next town election in April, 2010.

Discussion of Long Term Planning Priorities

Mr. Garber gave a brief presentation of a proposed list of priority planning projects to be implemented in the current fiscal year. He explained that this list had been presented to and discussed with the Planning Board at its meeting on July 14, 2009.

Ch. Olanoff pointed out that one of the items on Mr. Garber's list was the preparation and submission of a Commonwealth Capital Application to the State. He stated that Westwood had not

submitted this annual application since 2006, and noted that by not submitting an annual application the town would receive an automatic score of zero which could amount to up to 30% of points in the scoring of certain grant applications for potential funding from the Executive Offices of Administration and Finance, Energy and Environmental Affairs, Housing and Economic Development, and Transportation and Public Works. CH. Olanoff suggested that the highest priority be assigned to the preparation of a new Commonwealth Capital Application.

The joint meeting adjourned at approximately 9:05 PM.