

**Westwood Pedestrian and Bicycle Safety Committee
April 1, 2015 Meeting Minutes**

Committee Members	
<i>Appointed by Board of Selectmen</i>	<i>Ex Officio</i>
David Atkins, Chair Michael Kraft, Vice Chair Enkelejda Klosi, Secretary George Lester Virginia Lester Lucy Maroun Steve Olanoff David White	Nora Loughnane, Town Planner Sgt. Paul Sicard, Westwood Police Department Michael Jaillet, Town Administrator

Attendees:

Dave Atkins, Steve Olanoff, Michael Kraft, David White, Todd Korchin, Bob Rich, Virginia Lester, George Lester, Kela Klosi.

The meeting was called to order at 7:35 pm.

Discussion items:

1. Meeting minutes for March were approved
2. Overview for residents interested in appointment
 - It was discussed that residents from different parts of town can bring different topics and covers all streets of the town in regards of the concerns they have.
 - The Pedestrian and Bicycle Safety Committee Mission draft was distributed to committee members for revising and updating.
 - Complete Streets Policy to be coordinated, revised and send back to Dave Atkins. It was suggested that all types of transportation to be included to the Complete Street Policy.
3. DPW Memorandum
 - DPW Director Todd Korchin provided a memo to committee, that highlighted the current projects that are happening during 2015, and the future projects for FY 2016 and 2017.
 - The projects were categorized as follow:
Highway Department
Traffic Calming
TY2017 Projects
Some of the streets for 2016 paving projects are:
Clapboardtree Street, Grove Street, Downey/Smith /East; Blue Hill Drive, East Street, Gay Street, Martingale, Bridal Path, Pond Street.
For Traffic Calming: Canton/ Everett/Forbes Road, 109, Mill Street, and Downey Safe Routes to School Project
 - The memo created an active discussion among members, as it was very well detailed, not just in the technical aspect, but for the time when each project starts and ends.

- It was discussed that there are currently 17 communities in the state of Massachusetts that are implementing Complete Street Policy, including Westwood. Littleton is one of the towns to currently have the best policy in place. If Westwood creates a stronger and better Complete Street Policy, the opportunity to win state grants is higher.
- It was emphasized that creating a Complete Street Policy that would influence the minimizing of carbon foot-printing, create a safer, healthier and more social interaction on the streets, would be the must have for the policy, besides the other components that are directly connected to the unique location and natural and panoramic sources of the Town of Westwood, such as Hale Reservation.

3. Appointing some people for Complete Street Policy; Renaming the Committee

- At the end, the discussion shifted to the process of how to rename the committee, based on Complete Street Policy.
- Appointing some people from the committee to Complete Street Policy.
- Meeting adjourned at 9:20 pm.