



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP

ORGANIZATION: **Bylaw Review Committee**

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**MEETING**

**PUBLIC HEARING** (Please circle appropriately)

TOWN CLERK  
TOWN OF WESTWOOD

DATE: **Wednesday, December 30, 2015**

TIME: **6:30 p.m.**

LOCATION: **Selectmen's Meeting Room, Westwood Town Hall**

PURPOSE: **Review Town Bylaws**

REQUESTED BY: **Chairman, Paul Fitzgerald**

*NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

## LIST OF TOPICS TO BE DISCUSSED

- Appoint Chairman for FY2016 & Clerk to take meeting minutes
- Discuss forming a committee to look into Electronic voting at Town Meeting and Turning Technologies willingness to come and do a demonstration
- Discuss any modifications that may need to be made to the existing bylaws in order to comply with any new State legislation
- Discuss the fee structure in our bylaws and see if any may need to be adjusted
- Discuss the May 2, 2016 Annual Town Meeting
- Discuss any other bylaw amendments the Committee suggests
- Any other business not reasonably anticipated that may come before the Committee
- Adjournment.

*NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*