

**WESTWOOD PUBLIC LIBRARY
TRUSTEE MEETING MINUTES
ARIL 12, 2010**

Present: Mary Feeley, Eric Gutterson, Dan Lehan, Jane Wiggin

Absent with notice: Karen Coffey, Tom Viti, Jane Nash

Guest: Melissa Lynch, Ruotolo Associates

Unanimous vote to appoint Jane Wiggins Chair for meeting

Minutes accepted

Unanimous vote to defer discussions of Directors Report 2011 Budget and Library Planning

No questions were raised on quarterly reports

Old Business - None

New Business - Door Count: Trustees agree that further analysis is needed
- Mass Historic Commission letter was discussed

Income and Expenditures approved

Vote Campaign

The majority of the meeting was spent discussing getting out the vote for the April 27th town election with advisor Melissa Lynch. Melissa Lynch handed out a spreadsheet listing activities, lead persons, assignments dates and times detailing:

- "Yes" Signs
- Press releases each week
- Letters to the editors each week
- Email campaign
- Telephone reminder to supporters
- Sign holding
- Library Tours
- Newsletter
- Martha Jones e-mail

Meeting Adjourned

Respectfully submitted

Mary Feeley