

West wood Public Library Trustees Meeting Minutes

January 11, 2010

Present: Mary Feeley, Tom Viti – Library Director, Eric Gutterson, Karen Coffey, Jane Wiggin

There was one change recommended in the minutes, (Adding under old business: The funds will be provided by the 21st Century fund”, after which they were approved unanimously.

The Library Director’s Report was accepted as presented.

Library Planning and Architect Update

Internal building layouts are being looked at with good progress thus far. Mechanical room is being reviewed for venting; side set backs and impervious surfaces are under consideration for the Planning Board. Rendering is in progress. Tom sent a letter to the head of the finance committee asking for clarifications of our role in the upcoming hearings. He has contacted Mass Historic Commission regarding a review of the schematic plans for the new library.

Public Presentations

Tom is working with Jane Nash to review the power point presentation for the League of Women Voters on Superbowl Sunday (Feb. 7th). It will be important to get citizens to support the library at the FinCom public hearings.

Fund Raising Campaign Update

Newsletter is being developed by Melissa Lynch for all donators. We may run the town wide letter by her for her input.

Campaign for Special Town Meeting

Carol Blumenthal contacted Tom for the list of names for calls for town meeting.

FY 2100 Budget Request

Salary total increased a bit and operating expenses dropped a bit, but the overall budget total remained the same.

Proposed Holiday Schedule:

A new holiday schedule was approved.

Old Business

None

New Business

December figures are up for visits, with the highest door counts since 2004. Tom mentioned that Margaret Reucroft worked extra hours to cover for a staff member who was out on an extended medical leave. Mike Monaghan’s Jazz concert will be on April 25th.

Respectfully Submitted,
Jane Wiggin
(for Jane Nash)