

Board of Library Trustees Minutes - November 4, 2013

Westwood Main Library

No recording devices

In attendance: Tom Viti, Karen Coffey, Mary Feeley, Mary Beth Persons, Richard Wade, Jane Wiggin

1. Minutes - October 8, 2013 minutes accepted
2. Library Director's Report:

Library Trustee Vacancy

Mary Beth persons discussed the recent interviews with three candidates for the open Library Trustee position. Mary Beth and Karen Coffey interviewed the candidates and recommended Mary Masi-Phelps to be appointed to the position. The Trustees voted 5-0 to recommend Mary to the Westwood Selectmen.

The Trustees ended their meeting and met with the Selectmen to appoint Mary. It was an 8-0 vote. The appointment is only an interim appointment until the April, 2014 Town Election. Mary Beth moved and Jane seconded to leave the Selectmen's Meeting and reconvene the Library Trustees. The Trustees then reconvened their meeting and met with the 21st Century Corporation Board members.

Library Meetings

The Massachusetts Board of Library Commissioners (MBLC) will hold their monthly public meeting at the Westwood Main Library on November 7 at 10AM. The Library will also host the Mass Library Legislative Breakfast on Friday, January 31 at 7:30 AM (snow date February 7). Library Trustees and Directors will meet with local legislators to seek support for the MBLC's legislative agenda.

Town Facilities

Tom discussed recent meetings regarding Town facilities in Islington. One plan would tear down the Islington Community Church and also tear down the Islington Fire Station and build a new fire station. There is discussion by the town to have a new police station at University Station.

Sex Offender Notification Policy

The Library was notified by the Westwood Police Department that a Level Three Sex Offender is living in Westwood. The official Police notice is available at the Library at the Second Floor Information Desk.

Library Corporation

The Trustees voted unanimously to recommend to the Board of the 21st Century Fund that a payment of \$531,000 be made to the Town of Westwood to fulfill the obligation for the construction of the new library. The payment should be sent by the Corporation to the Town. At this date the Fund is owed approximately \$44,000 in pledges made during the capital campaign of which of \$6,000 is considered non-collectible.

Friends of the Westwood Library

Tom met with the FOL President Diane Parazin and Treasurer Holly Joe to discuss the remaining pledge payment by the FOL to the 21st Century Fund.

Library Project Update

The former Library front lawn sign will be re-used and illuminated. Griffin Electric has agreed to extend their maintenance agreement for one more year to ensure that the Town is pleased with the lighting system.

New Business

The Trustees voted to accept and expend funds.

Motion to adjourn at 9:40 PM.

Respectfully submitted,

Karen Coffey

Handouts: Trustees Agenda, Minutes of the October Library Trustees Meeting,
Library Director's Report, Circulation figures, Departmental Expenditure Reports,
Westwood Public Library 21ST Century Fund Cash Receipts and Disbursements,
Westwood Public Library Policy on Sexual Offender Information.