

Board of Library Trustees Minutes
March 11, 2013
Senior Center
No Recording Devices

In attendance: Tom Viti, Jane Wiggin, Mary Feeley, Mary Beth Persons, Dan Lehan

Guest: Margaret Reucroft

1. Minutes – February meeting minutes accepted.

2. Library Director's Report:

Personnel Update - Jennifer Durant has been selected for the Library Assistant position at the Islington Branch Library. She has a strong background in working with pre-school and school children in Westwood. Lizzy Healy and Tom will begin interviews the week of March 11 for the Children's position.

3. Library Project Update

Interior work is now focused on punch list items. Plans are being made to address exterior work that needs to be completed.

Colburn School - Coffman Realty closed on the Colburn School the last week of February. A new project fence is now surrounding that work site. Due to foundation work for the Colburn, the building move will not take place until mid April, perhaps. There will be meetings with Coffman Realty during the construction, which will be held regularly.

There was some discussion relative to limited library use prior to the opening.

4. Library Budget

Tom is waiting to see if the finance commission needs to have any further information.

5. Old Business – None

6. New Business – The magazine "Municipal Libraries" was handed out. Tom was asked to speak at a retirement ceremony for the outgoing Executive Director of the Mass Board of Library Commissioners at the Kennedy Library.

Voted to expend and accept funds.

Motion to adjourn 8:30 p.m.

Handouts: Library Director's Report, Trustees Agenda, Minutes of the February Library Trustees Meeting, Department Expenditures

Respectfully Submitted,
Jane Wiggin