

Board of Library Trustees Minutes - April 14, 2014

Westwood Library

No recording devices

In attendance: Tom Viti, Karen Coffey, Mary Masi-Phelps, Mary Beth Persons, Richard Wade, Jane Wiggin.

Absent: Mary Feeley

1. Minutes - March 10, 2014 minutes accepted
2. Minutes - March 10, 2014 Executive Session Minutes accepted
3. Library Director's Report:

Friends of the Library

The Friends of the Library had a guest lecture by William Landry, author of *Defending Jacob*. Director Tom Viti reported that there were about 80 people in attendance.

Islington Branch

The Islington Library has lost roof shingles, needs work on certain areas. The branch has limited resources and continues to offer services. There is a planned feasibility study as part of the Municipal Facilities Task Force that would include the Branch as part of the community space issues.

Main Library

Tom discussed the re-opening of the main library on March 8 after removal of ceiling tiles. The Town is pursuing insurance claims for the ceiling tiles. The landscape company, Yard Works, will be coming back in the spring to evaluate landscape plantings.

Trudy Walsh Retirement

Librarian Trudy Walsh will be retiring after working for the Westwood Library for more than thirty years. Her last day will be May 1.

Westwood Public Library Behavioral Rules

Tom discussed the behavioral rules for teens in the Library. There have been revisions of the behavioral rules which make the rules more specific. Tom discussed the rules with Middle School Principal Allison Borchers.

Library Website

Tom showed a film of the library website and discussed various firms that could work on the website.

New Board Member

Tom stated that Amelia Rands has returned papers for one of the available slots on the Library Board of Trustees.

Old Business

Tom discussed the Sex Offender Policy of the Library.

New Business

Tom announced that he will be retiring after thirty-four years as the Westwood Library Director on November 7, 2014. He will meet with Mary Beth Bernard on April 24 to discuss his retirement. A committee will be formed to interview prospective candidates. Trustee members who will serve on the Committee are Mary Masi-Phelps, Mary Beth Persons, and Jane Wiggin.

The Board voted to accept and expend funds.

Motion to adjourn at 9:15 PM.

Respectfully submitted,

Karen Coffey.

Handouts: Trustees Agenda, Minutes of the March Library Trustees Meeting, Minutes of the March Library Executive Session, Library Director's Report, Departmental Expenditure Report, Library Circulation Report and Library Behavioral Rules.