

Board of Library Trustees Minutes
April 13, 2015
No Recording Devices

In attendance: Tricia Perry, Jane Wiggin, Mary Beth Persons, Mary Masi-Phelps, Amy Rands

1. Minutes – March minutes were approved with changes.
2. New Officers were elected: Mary Masi-Phelps as Chair, Amy Rands as Clerk. In addition, the Trustees voted to appoint Mary Masi-Phelps to the town Comprehensive Planning Committee as our representative.
3. Director's Report – was accepted as submitted with the following highlights:
 - o Overdrive Advantage Program
 - o Museum Passes
 - o Ceiling tile update – no news
 - o Tom Philbin continues to work with us on unresolved lighting issues
 - o Wayland Library staff toured our building as they prepare for their own building project
 - o Some library events were highlighted
 - o New Library web site to be tested this week and should be up and running at the end of the month
 - o New library cards coming soon
 - o New chairs in the library cracking and were replaced under the warranty
 - o New copier available to patrons
 - o New substitute librarian hired
 - o Staff recognition luncheon on April 30th hosted by the Friends
 - o Posting for the Head of Adult Services position to be out soon to replace Margaret Reucroft who is retiring
4. The Trustees voted to approve an amount not to exceed \$3300 for the new shelving for DVD's through the state aid funds.
5. Library Budget - The Director reported that all costs should be covered by our current budget.
6. Trustees voted to approve the calendar of meetings for the next year.
7. New Business
 - o The Trustees vote to elect both Eric Gutterson and Don Freidl to another year term on the 21st Century Corporation board. There are currently two openings for Trustees on that board which need to be filled as soon as possible. In addition, appointments need to be made to the investment committee.
8. Voted to expend and accept funds.

Motion to adjourn 8:40 p.m.

Handouts: Library Director's Report, Trustees Agenda, Circulation Statistics, Department Expenditures, Book Talk Handout, Quarterly Department Reports, Trustees Schedules of Meetings, Accept and Expend Report

Respectfully Submitted,

Jane Wiggin