



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP

ORGANIZATION: **Bylaw Review Committee**

MEETING

PUBLIC HEARING

(Please circle appropriately)

DATE: **Wednesday, October 23, 2013**

TIME: **7:00 p.m.**

LOCATION: **Selectmen's Meeting Room, Westwood Town Hall**

PURPOSE: **Review Town Bylaws**

REQUESTED BY: **Dottie Powers**

*NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

## **LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

- *Review Meeting Minutes from the last meeting on Wednesday, 9/25/13.*
- *Review by-laws and discuss any areas which need to be amended.*
- *Scheduling the next Meeting of the Committee.*
- **Any other business not reasonably anticipated that may come before the committee.**

*NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*