



**Director's Report**  
**Westwood Public Library**  
**March 9, 2015**

**LIBRARY MATERIALS AND COLLECTIONS**

The Westwood Library will be offering a new "Museum Pass" to the Pawtucket Red Sox beginning in April 2015! On February 23rd, the Pawtucket Red Sox announced that they have been sold to a new ownership group. As part of the deal the PawSox are likely to relocate in a few years to downtown Providence – and if that relocation to Providence occurs, the franchise will change its name to the "Rhode Island Red Sox."

So, before that occurs (probably in 2017 or 2018), we invite you to take this opportunity to cheer on the Pawtucket Red Sox in a game at McCoy Field, which opened in 1942 and is the oldest ballpark in the International League. Pawtucket has served as Boston's Triple-A affiliate since 1973. Tricia is working on getting a sponsor for this new pass...and hopes to be able to confirm sponsorship soon!

**PAWTUCKET RED SOX**

This is a seasonal pass. Turn in Library Pass at the PawSox Box Office for actual game tickets. McCoy Stadium: 1 Columbus Avenue, Pawtucket, RI 02860: (401) 724-7300: [www.pawsox.com](http://www.pawsox.com) Library Pass is good for (6) General Admission tickets for \$27; or \$5 per ticket up to (6) tickets.

**LIBRARY CONSTRUCTION PROJECT**

- Ceiling tiles – no new information yet available
- Lighting – Tom Philben is working with the a group of electrical consultants to determine options available to the library
- Roof – With all of the snow melt and ice build-up on roofs, the library experienced only a small localized leak in an area above the main staircase – it was a very small amount of water (less than a cup) and our Senior Custodian, John Riordan, is keeping a close eye on the roof and ceiling. It was not in the same area as the previous wall leak that occurred in January 2015

*RFP's closed / open  
# Not to exceed  
\$1 MILLION → 1/3*

**OTHER LIBRARY CONSTRUCTION PROJECTS**

- Several staff from the Reading Public Library visited Westwood Library on Wednesday, February 24<sup>th</sup> to talk with our staff about RFID, the Biblioteca Automated Sorting System, and to discuss experiences with library construction – goal was to gain insights into the process and also to visualize departmental spaces – as Reading is currently in the process of adding an addition to their library.

- In preparation for a possible application to the MBLC Library Construction Program, the Town of Wayland and Library Trustees have formed a Library Planning Committee. One of their tasks is to visit newly constructed libraries and the one library they all wish to visit is Westwood since it is a comparable town to Wayland. The group will be visiting on Monday, March 16<sup>th</sup> at 7:30 pm. Nancy Hogan also works Monday evenings, so she will be available to answer any questions they might have regarding RFID or circulation, and I will be here as well to walk them around the building.

## **LIBRARY EVENTS AND PROGRAMS**

### **BOOK SALE-FRIENDS OF THE WESTWOOD PUBLIC LIBRARY: March 19<sup>th</sup> – 20<sup>th</sup>**

#### **ADULT PROGRAMS**

March 18<sup>th</sup> at 7.30 pm

"Irish Voices" -- a dramatic offering by actor Stephen Collins. Yeats, Joyce, Heaney, McCourt and other prominent writers will be presented.

March 25<sup>th</sup> at 7 p.m.

Historian Bob Begin will present an illustrated lecture on "Lawrence of Arabia, the Arab revolt, and Palestine." As a follow-up to this lecture the award winning movie "Lawrence of Arabia" will be shown on another day.

Page-Turners – an adult book review session led by Library Cataloger, Nancy Hogan. Next meeting is at 3 pm on Friday, March 13<sup>th</sup>.

#### **TEEN EVENTS**

- TAB —Teen Advisory Board (TAB) Monthly Meetings (March 11th)
- March 5- Games and Gaming for Teens

#### **PROGRAMS FOR CHILDREN**

- Reading Challenge –now through May 1<sup>st</sup>. National Readathon Day offered an opportunity to "kick-off" a reading challenge for children ages birth thru 6<sup>th</sup> grade. For every 5 books read, readers can enter a prize raffle – and with 10 books, your name goes up on the Reader's Wall of Fame in the Children's Dept. More than 50 children have registered already for this challenge.
- Table Art Afternoon – throughout the month of March – drop in activity.
- Toddler Art in honor of National Youth Art Month – Wednesday mornings in March
- Elephant and Piggie Party – As a community service outreach opportunity, Lizzie McGovern and Hannah Gavalis will be presenting this special storytime at the Barnes and Noble Bookstore during April Vacation(April 23<sup>rd</sup>)

### **BRANCH ACTIVITIES PLANNED FOR SCHOOL VACATION PERIOD**

- April 23rd – School Vacation Week: Animal World Experience- funded by the Friends of the Westwood Public Library.

### **TECHNICAL SERVICES UPDATE**

A new Library Website will be launched in the coming months – this is a project that was initiated by Tom Viti – content is being added to the site currently, and the staff should be able to see a working prototype by April.

### **CIRCULATION UPDATE**

Changes in Circulation Loan Rules – we are modifying loan rules to allow for a two-week circulation of television series on DVDS (they are currently circulating for one week only.)

---

## ACTION ITEMS:

**Library Staff NameTags** – one of the things that I noticed as a relative newcomer to the Library was that it took a while to know the names and faces of all of the staff members. We have upwards of thirty staff members, and in some departments there is a great deal of fluctuation based on daily schedules.

I would like to purchase name tags for all of the staff - this would allow patrons the opportunity to know who they are talking with, and also identify individuals as members of the Library Staff. Cost is approximately \$521 for magnetic name tags (2 per staff). Request that this purchase be authorized to be made from State Aid.

**Library Cards-Westwood Library Branding** - Many libraries have opted to provide patrons with a library card with their town library pictured on the card. Libraries in the area that have already migrated to this include some of our Minuteman neighbors, including Natick, Medway and Newton (among others – and many more are likely to move in this direction. With the beautiful photographs taken of this building, I thought it would be a great time to move in this direction. Minuteman “bulk order” for patron cards is due by March 27<sup>th</sup>, which would give us an opportunity to take advantage of reduced pricing.

### **New Landmark Libraries Submission – deadline is March 31<sup>st</sup>.**

I am working with Tom Viti and architects from Finegold Alexander to finalize online application for the submittal of Westwood Public Library to Library Journal’s New Landmark Libraries series.

This month, *Library Journal* announced the latest round of the New Landmark Libraries series, focusing on public libraries with new construction, expansion or significant renovations. The public libraries featured in the New Landmark Libraries 2015 edition will serve as guides for what the library of today and tomorrow demands.

Submissions are being accepted through March 31, 2015. Submissions must be public libraries that include new construction, expansion, or significant renovation completed within the last four years (2010-2014). *LJ* will announce eight to ten buildings completed between 2010 and 2014 that demonstrate excellence in the following categories...

- (1) design and construction
- (2) response to community context and constraints
- (3) sustainability
- (4) functionality
- (5) innovation
- (6) beauty and delight

### **All Staff Meeting and Recognition Luncheon Thursday, April 30<sup>th</sup>**

In the morning, Fire Chief Scoble (or designate) will be on site to introduce staff to the use of the defibrillator that is mounted on the wall adjacent to the Circulation Desk. This AED has been installed since the building opened, but many of the staff are unsure about its use. (This month, several staff are also signed up for the two CPR and AED trainings that the Town’s Public Health Nurse, Mary Beechinor, is offering for town

employees on March 12th at Carby Street) – so our emergency preparedness will definitely been improving as staff gets more familiar with this equipment and how it should be used (although I do hope never to have to actually use it!)

On Thursday, April 30<sup>th</sup>, Chief Scoble will be followed by an all staff meeting in the morning (So the branch will not open until 1 pm that day to allow Jenny and Claire to participate as well.)

At 11:30, I would like to move on to the "Employee Recognition Event" which recognizes employees who have worked at the Library for 5, 10, 15, 20, or 25 years or more. These employees would be given a "gift book" that will be added to the library collections and which contains a bookplate indicating their continued service. It would be lovely if some of the Trustees might be available to join us and make these presentations to the staff. If anyone is available, can you please add it to your calendar and let me know as well?

The recognition event will be followed by a lunch for the staff (and any Trustees who might be able to join us) and then the library will open at 1 o'clock to the public.